



**FORM 1
PLANNING ACT, 1990**

FILE _____

**APPLICATION FOR MINOR VARIANCE
OR FOR PERMISSION**

**TOWNSHIP OF EAST ZORRA-TAVISTOCK
COMMITTEE OF ADJUSTMENT**

The undersigned hereby applies to the Committee of Adjustment for the Township of East Zorra-Tavistock under Section 44 of The Planning Act, 1990, for relief, as described in this application, from Zoning By-law #2003-18, as amended.

1. **Name of Owner** _____ **Telephone No.** _____

Address _____

Email: _____

2. **Name of Agent (if any)** _____ **Telephone No.** _____

Address _____

Email: _____

Note: All communications are sent to those listed on the application.

3. **Names and addresses of any mortgagees**, holders of charges or other encumbrances:

4. **Nature and extent** of relief applied for:

5. **Why is it not possible** to comply with the provisions of the By-law?

6. **Legal description of subject lands:**

Lot & Plan or Concession _____

Street Address or 911 Number _____

7. **Dimensions of land affected:**

Lot size or acreage _____

8. **Particulars of all buildings** and structures on or proposed for the subject land. Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.

Existing: _____

Proposed: _____

9. **Location of all buildings** and structures on, or proposed for, the subject land. Specify distance from side, rear and front lot lines.

Existing: _____

Proposed: _____

10. **Date of acquisition of subject land:** _____

11. **Date of construction of all buildings and structures on subject land:** _____

12. **Existing uses of the subject property:** _____

13. **Existing uses of abutting properties:** _____

14. **Length of time** the existing uses of the subject property have continued: _____

15. **Municipal services available:** Check appropriate space(s)

Water Connected

Sanitary Sewers Connected

Storm Sewers

16. **Present Official Plan** provisions applying to the lands: _____

17. **Present Zoning By-law** provisions applying to the lands: _____

18. **Has the owner previously applied** for relief in respect of the subject property?

Yes No

If the answer is yes, describe briefly _____

19. **Is the subject property** the subject of a current Application for Consent under Section 52 of the Planning Act, 1983?

Yes No

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form, or the authorization set out below must be completed.

Authorization of Owner(s) for Applicant/Agent to Make the Application

I/We, _____, am/are the owner(s) of the lands that are subject to this application and I/We authorize _____, to make this application on my/our behalf.

_____ Date

_____ Signature of Owner(s)

_____ Signature of Owner(s)

THIS SECTION TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I/We _____ of the _____ of _____ in the _____ of _____,

DO SOLEMNLY DECLARE THAT:

All of the prescribed information contained in this application is true and that the information contained in the documents that may accompany this application is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the _____

of _____ in the _____

_____ of _____

this _____ day of _____ 20_____

_____ Owner(s)/Applicant

_____ Owner(s)/Applicant

_____ A Commissioner for Taking Affidavits

Notes:

1. Applications will not be considered complete until all required information has been supplied. Application must be accompanied by a plan showing the dimensions of the subject lands, and of all abutting lands, and showing the location, size, and type of all buildings and structures on the subject and abutting lands.
2. It is required that **one original** of the complete application (including the sketch) be filed, accompanied by the applicable fee of **\$500.00** (\$400.00 + \$100.00 Oxford County Public Works Review Fee), payable to the **Treasurer, Township of East Zorra-Tavistock**.

Municipal Freedom of Information and Protection of Privacy Act – Notice of Collection & Disclosure

The collection of personal information on this form is legally authorized under Sec.34 of the *Planning Act* and O.Reg.545/06 for the purpose of processing your planning application. Questions about this collection should be directed to the Director of Community Planning at the County of Oxford, 21 Reeve St., P.O. Box 1614, Woodstock, ON N4S 7Y3 or at 519-539-9800 (ext.3207).

Pursuant to Sec.1.0.1 of the *Planning Act*, and in accordance with Sec 32(e) of the *Municipal Freedom of Information and Protection of Privacy Act*, it is the policy of the County of Oxford to make all planning applications and supporting material available to the public.