



OXFORD COUNTY LIBRARY BOARD GOVERNANCE POLICY MANUAL

Board Motion Number:	2022-04	Date of Review:	2026
Date Approved:	March 21, 2022	Chairperson's signature:	

BOARD TRAINING AND DEVELOPMENT

BACKGROUND

In order to govern the library effectively, the board must fulfill its legal, ethical and functional responsibilities. Ongoing training and assessment is essential for the board to ensure this capability.

PURPOSE

1. The library board shall ensure that board members have the knowledge to:
 - a. Discuss, debate and plan the library's system's:
 - i. Mission, goals, objectives, programs and services;
 - ii. Ensure the necessary resources to operate the system;
 - iii. Understand the budget and financial statements;
 - b. Clarify the roles, duties, and responsibilities of the board, its committees, individual board members and the Chief Executive Officer.

PROCEDURES

1. The Board shall develop a plan for Board Development based on the requirements of its plan and annual board evaluation.
2. Board members shall be encouraged to attend the annual Ontario Library Association Super Conference. The Board shall include funds in the annual operating budget to ensure that at least two board members attend the conference. Attendees shall report back to the Board at a meeting following the conference.
3. Subject to available funds, board members may request assistance to attend other training opportunities such as those provided by Ontario Library Service (OLS) or the Ontario Library Boards Association (OLBA) that are deemed to be appropriate for the work of the Board, and shall report back to the Board at a meeting following the session.
4. Each year, the Board shall delegate one member to attend the OLS Board Assembly meetings. Following the Trustee Council meetings, the delegate shall report back to the Board.