

## OXFORD COUNTY LIBRARY BOARD

### MINUTES

**July 18, 2023**

Member Present	Chair Julia Harris Councillor David Mayberry Councillor Brian Petrie Katherine Grieve Cynthia Lacroix
Members Absent	Vice-Chair Laura Langford Ellen Devlin
Staff Present	L.M. Williams, CEO/Chief Librarian L. Buchner, Director of Corporate Services

**1. CALL TO ORDER**

Oxford County Library meets in regular session this eighteenth day of July, 2023, in Council Chambers, Oxford County Administration Building, Woodstock, at 9:04 a.m. with Chair Julia Harris in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO.1

Moved By: David Mayberry  
Seconded By: Cynthia Lacroix

Resolved that the Agenda be approved with Item 5.1 reordered to follow Item 13.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF BOARD MINUTES OF PREVIOUS MEETING**

RESOLUTION NO.2

Moved By: Katherine Grieve  
Seconded By: Cynthia Lacroix

Resolved that the Minutes of the Library Board meeting held on June 20, 2023 be adopted.

DISPOSITION: Motion Carried

**5. DELEGATIONS AND PRESENTATIONS**

5.1 Strategy Corp

Strategic Planning Workshop to be presented at the close of the Board Meeting.

**6. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

NIL

**8. REPORTS**

8.1 2023-18 Key Agenda Items Update (Verbal Report)

RESOLUTION NO. 3

Moved By: Brian Petrie

Seconded By: David Mayberry

1. That Report No. 2023-18 entitled Key Agenda Items Update, be received for information and discussion.

DISPOSITION: Motion Carried

8.2 2023-19 Librarian's Report and Statistics

RESOLUTION NO. 4

Moved By: Cynthia Lacroix

Seconded By: Katherine Grieve

1. That Report No. 2023-19 entitled Librarian's Report and Statistics, be received for information and discussion.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

Minutes from Last meeting – Drag Storytime Report

**10. NOTICE OF MOTIONS**

NIL

**11. NEW BUSINESS / ENQUIRIES / COMMENTS**

NIL

**12. CLOSED SESSION**

RESOLUTION NO. 5

Moved By: Brian Petrie

Seconded By: Cynthia Lacroix

Resolved that the Library Board go into a closed session to consider personal matters about an identifiable individual.

DISPOSITION: Motion Carried at 9:25 a.m.

**TIME OF COMPLETION OF CLOSED SESSION:**

9:52 a.m.

RESOLUTION NO. 6

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the Library Board reconvene in Open session.

DISPOSITION: Motion Carried at 9:52 a.m.

**13. CONSIDERATION OF MATTERS ARISING FROM CLOSED SESSION**

NIL

**14. ADJOURNMENT**

The Oxford County Library Board adjourns its proceedings at 3:17 p.m. until the next meeting scheduled for August 15, 2023.

Minutes adopted on August 15, 2023 by Resolution No.2.

*"Julia Harris"*

CHAIR

*"Lisa Marie Williams"*

SECRETARY