

MINUTES
OF THE
COUNCIL OF THE
COUNTY OF OXFORD

County Council Chamber
Woodstock
March 25, 2009

MEETING #12

Oxford County Council meets in regular session this twenty-fifth day of March 2009, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

7:05 p.m., with Warden Holbrough in the chair.

All members of Council present except Councillors Hayes and Lupton.

Councillor Lupton arrives at 7:17 p.m.

Councillor Hayes arrives at 7:36 p.m.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer
P. D. Beaton, Manager of Social Services and Housing
J. Kubiak, Corporate Manager of Human Resources
M. Metcalfe, Acting Director of Public Health and Emergency Services
M. Misek-Evans, Corporate Manager of Community and Strategic Planning
R. G. Walton, Director of Public Works
B. J. Tabor, Clerk

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Donald Doan
Seconded by: Kenn. R. Howling

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING:

Council Minutes of March 11, 2009

RESOLUTION NO. 2:

Moved by: Donald Doan
Seconded by: Kenn. R. Howling

That the Council Minutes of March 11, 2009 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS:

NIL

6. DELEGATIONS AND PRESENTATIONS:

NIL

7. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS:

Not Required.

8. CONSIDERATION OF CORRESPONDENCE:

NIL

9. REPORTS FROM DEPARTMENTS:

A CORPORATE SERVICES

A-1 2009-14
Re: County Network Addresses

RESOLUTION NO. 3:

Moved by: Kenn. R. Howling
Seconded by: Donald Doan

That the recommendation contained in Report No. A-1 2009-14, titled "County Network Addresses", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-1 2009-14:

That County Council authorize staff to sign a 10 year agreement with London Area Regional Global network (LARG*net) for the provision of Internet Protocol (IP) addresses to ensure the long-term security of County Network IP addresses.

A-2 2009-15
Re: Provincial Offences Act Streamlining Review Consultation Paper

RESOLUTION NO. 4:

Moved by: Kenn. R. Howling
Seconded by: Donald Doan

That the recommendation contained in Report No. A-2 2009-15, titled "Provincial Offences Act Streamlining Review Consultation Paper", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-2 2009-15:

That County Council supports the Municipal Court Managers Association (MCMA) response to the Provincial Offences Act Streamlining Review, dated March 10, 2009.

A-3 2009-16
Re: 2009 Tax Policy Supplementary Information

RESOLUTION NO. 5:

Moved by: Kenn. R. Howling
Seconded by: Donald Doan

That the recommendation contained in Report No. A-3 2009-16, titled "2009 Tax Policy Supplementary Information", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-3 2009-16:

That Report No. A-3 2009-16 regarding 2009 Tax Policy Supplementary Information be received for information.

A-4 2009-17
Re: Development Charges Study – Council Information Session

RESOLUTION NO. 6:

Moved by: Michael Harding
Seconded by: Sandra Talbot

That the recommendation contained in Report No. A-4 2009-17, titled "Development Charges Study – Council Information Session", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-4 2009-17:

That a special information session be held immediately following County Council's regular meeting of April 8, 2009 to present the results of the County Development Charge Study.

B SOCIAL SERVICES AND HOUSING

B-1 2009-05
Re: Domiciliary Hostel Rate

RESOLUTION NO. 7:

Moved by: Michael Harding
Seconded by: Sandra Talbot

That the recommendation contained in Report No. B-1 2009-05, titled "Domiciliary Hostel Rate", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. B-1 2009-05:

That the Manager of Social Services and Housing be authorized to increase the daily per diem rate for all Domiciliary Hostels, from \$45.90 to \$47.75 effective April 1, 2009 upon successful completion and compliance with the Operational Review.

C COMMUNITY AND STRATEGIC PLANNING

C-1 2009-77

Re: Source Water Protection Funding Agreements for the Thames-Sydenham Region and Lake Erie Region

RESOLUTION NO. 8:

Moved by: Michael Harding

Seconded by: Sandra Talbot

That the recommendation contained in Report No. C-1 2009-77, titled "Source Water Protection Funding Agreements for the Thames-Sydenham Region and Lake Erie Region", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-1 2009-77:

That Report No. C-1 2009-77 be received by Council and that County Council raise the necessary by-law to authorize the Warden and Clerk to enter into agreements with the Upper Thames River Conservation Authority and the Grand River Conservation Authority for source water protection funding.

C-2 2009-79

Re: Ontario Drinking Water Stewardship Program – Education and Outreach Funding Agreement – Oxford Children's Water Festival

RESOLUTION NO. 9:

Moved by: Don McKay

Seconded by: Sandra Talbot

That the recommendation contained in Report No. C-2 2009-79, titled "Ontario Drinking Water Stewardship Program – Education and Outreach Funding Agreement – Oxford Children's Water Festival", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-2 2009-79:

That Report No. C-2 2009-79 be received by Council and that County Council raise the necessary by-law to authorize the Warden and Clerk to enter into an agreement with the Ministry of the Environment through the Ontario Drinking Water Stewardship Program for Education and Outreach funding in support of the Oxford Children's Water Festival.

C-3 2009-80

Re: Ontario Drinking Water Stewardship Program – Special Projects Funding – Thornton Well Field

RESOLUTION NO. 10:

Moved by: Don McKay
Seconded by: Sandra Talbot

That the recommendation contained in Report No. C-3 2009-80, titled "Ontario Drinking Water Stewardship Program – Special Projects Funding – Thornton Well Field", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-3 2009-80:

That County Council receive Report No. 2009-80 and that County Council raise the necessary by-law to authorize the Warden and Clerk to enter into an agreement with the Ministry of the Environment through the Ontario Drinking Water Stewardship Program for Special Projects funding for County owned lands within the Thornton well field.

D PUBLIC WORKS

D-1 2009-23

Re: Quarter Townline, William, Myrtle and Northview Streets, Tillsonburg –
Sanitary Sewer and Watermain Extension Project

RESOLUTION NO. 11:

Moved by: Don McKay
Seconded by: Sandra Talbot

That the recommendation contained in Report No. D-1 2009-23, titled "Quarter Townline, William, Myrtle and Northview Streets, Tillsonburg – Sanitary Sewer and Watermain Extension Project", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-1 2009-23:

That County Council approve a grant in the amount of \$79,639.64 from the Community Servicing Assistance Program (CSAP) for the sanitary sewer and watermain extension project for Quarter Townline, William, Myrtle and Northview Streets, Tillsonburg;

And that a by-law be raised to levy the costs to owners and to provide a mandatory connection date for owners on this project.

D-2 2009-24

Re: Contract Award – Supply and Installation of Water Meters – Woodstock

RESOLUTION NO. 12:

Moved by: Stephen Molnar
Seconded by: Patrick Sobeski

That the recommendation contained in Report No. D-2 2009-24, titled "Contract Award – Supply and Installation of Water Meters – Woodstock", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-2 2009-24:

That County Council award a contract to Corix Utilities, the low bidder in the amount of \$3,335,365.73 plus GST, for the supply of the water meters, the installation of water meters and the installation of automatic meter reading equipment as part of the universal water metering project for the County of Oxford water system in Woodstock.

D-3 2009-25

Re: Automatic Water Meter Reading Equipment – Woodstock

RESOLUTION NO. 13:

Moved by: Stephen Molnar

Seconded by: Patrick Sobeski

That the recommendations contained in Report No. D-3 2009-25, titled “Automatic Water Meter Reading Equipment – Woodstock”, be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. D-3 2009-25:

That County Council award a contract to Elster Metering, in the amount of \$701,592.00 plus GST, for the supply of automatic water meter reading equipment as outlined in Report D-3 2009-25 as part of the universal water metering project for the County of Oxford water system in Woodstock;

And that County Council authorize Public Works staff to negotiate with Elster Metering for the supply of a limited number of Energy Axis radio units at an estimated cost of \$75,000.00.

D-4 2009-26

Re: Annual Wastewater Treatment Plant Reports – 2008
Oxford County Wastewater Treatment Systems

RESOLUTION NO. 14:

Moved by: Stephen Molnar

Seconded by: Patrick Sobeski

That the recommendation contained in Report No. D-4 2009-26, titled “Annual Wastewater Treatment Plant Reports – 2008 – Oxford County Wastewater Treatment Systems”, be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-4 2009-26:

That County Council receive the Annual Wastewater Treatment Plant (WWTP) Reports – 2008 for the Oxford County Wastewater Systems forming part of Report D-4 2009-26 and direct staff to submit the annual reports to the Ministry of the Environment as required by the WWTP’s Certificates of Approval.

D-5 2009-27

Re: Summary Reports and Annual Water Quality Reports – 2008
County of Oxford Water Systems

RESOLUTION NO. 15:

Moved by: Patrick Sobeski
Seconded by: Stephen Molnar

That the recommendation contained in Report No. D-5 2009-27, titled "Summary Reports and Annual Water Quality Reports – 2008 – County of Oxford Water Systems", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-5 2009-27:

That County Council receive the Summary and Annual Water Quality Reports – 2008 for the County of Oxford Water Systems forming part of Report No. D-5 2009-27, and direct staff to inform the Ministry of the Environment that this has occurred.

D-6 2009-28
Re: Class Environmental Assessment Addendum –
Embrow Wastewater Servicing Study

RESOLUTION NO. 16:

Moved by: Patrick Sobeski
Seconded by: Stephen Molnar

That the recommendation contained in Report No. D-6 2009-28, titled "Class Environmental Assessment Addendum – Embrow Wastewater Servicing Study", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-6 2009-28:

That County Council accept the Class Environmental Assessment Addendum to the Embrow Wastewater Servicing Study;

And that Council approve the posting of the Class Environmental Assessment Addendum to the Embrow Wastewater Servicing Study for the required thirty day comment period.

E HUMAN RESOURCES

NIL

F C.A.O./CLERK

F-1 2009-7
Re: Designation of the C.A.O. as a Deputy Clerk

RESOLUTION NO. 17:

Moved by: Patrick Sobeski
Seconded by: Stephen Molnar

That the recommendation contained in Report No. F-1 2009-7, titled "Designation of the C.A.O. as a Deputy Clerk", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-1 2009-7:

That County Council appoint the C.A.O. as a Deputy Clerk under section 228(2) of the Ontario Municipal Act, 2001.

G PUBLIC HEALTH AND EMERGENCY SERVICES

NIL

H WARDEN

NIL

10. UNFINISHED BUSINESS:

NIL

11. NOTICE OF MOTIONS:

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS:

J. Kubiak, Manager of Human Resources, advises Council of the upcoming Service Awards that will be part of the April 22nd meeting of Council. As in the past few years, that particular meeting of Council will start at 6:30 p.m. to enable the awards ceremonies to occur and for a reception to follow.

13. CLOSED SESSION:

RESOLUTION NO. 18:

Moved by: Sandra Talbot
Seconded by: Michael Harding

That Council rise and go into a Closed session for the purpose of considering Reports No. D-1 (CS) 2009-20, No. D-2 (CS) 2009-21, D-3 (CS) 2009-22 and No. H-1 (CS) 2009-1 regarding matters that have not been made public concerning personal matters about identifiable individuals

DISPOSITION: Motion Carried (8:34 p.m.)

Oxford County Council meets in Closed session, as part of a regular meeting, this twenty-fifth day of March 2009, in the Council Chamber, County Administration Building, Woodstock.

A. CLOSED SESSION COMMENCEMENT TIME:

8:34 p.m., with Warden Holbrough in the chair.

At 8:34 p.m., Council recesses for a break.

At 8:46 p.m., Council resumes with Warden Holbrough in the chair.

All members of Council present.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer
P. D. Beaton, Manager of Social Services and Housing
J. Kubiak, Corporate Manager of Human Resources
M. Metcalfe, Acting Director of Public Health and Emergency Services
M. Misk-Evans, Corporate Manager of Community and Strategic Planning
R. G. Walton, Director of Public Works
B. J. Tabor, Clerk

All staff, except for J. Kubiak, delegated to act as Clerk, leave the meeting for deliberations on Report No. H-1 (CS) 2009-1.

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

C. DELEGATIONS AND PRESENTATIONS:

NIL

D. CONSIDERATION OF CORRESPONDENCE:

NIL

E. REPORTS FROM DEPARTMENTS:

A CORPORATE SERVICES

NIL

B SOCIAL SERVICES AND HOUSING

NIL

C COMMUNITY AND STRATEGIC PLANNING

NIL

D PUBLIC WORKS

D-1 (CS) 2009-20

D-2 (CS) 2009-21

D-3 (CS) 2009-22

E HUMAN RESOURCES

NIL

F C.A.O./CLERK

NIL

G PUBLIC HEALTH AND EMERGENCY SERVICES

NIL

H WARDEN

H-1 (CS) 2009-1

F. UNFINISHED BUSINESS:

NIL

G. NEW BUSINESS/ENQUIRIES/COMMENTS:

NIL

H. TIME OF COMPLETION OF CLOSED SESSION:

9:07 p.m.

RESOLUTION NO. 19:

Moved by: Sandra Talbot
Seconded by: Michael Harding

That Council rise and reconvene in Open session.

DISPOSITION: Motion Carried (9:07 p.m.)

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

A CORPORATE SERVICES

NIL

B SOCIAL SERVICES AND HOUSING

NIL

C COMMUNITY AND STRATEGIC PLANNING

NIL

D PUBLIC WORKS

D-1 (CS) 2009-20

RESOLUTION NO. 20:

Moved by: Donald Doan
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-1 (CS) 2009-20 be adopted.

DISPOSITION: Motion Carried

D-2 (CS) 2009-21

RESOLUTION NO. 21:

Moved by: Donald Doan
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-2 (CS) 2009-21 be adopted.

DISPOSITION: Motion Carried

D-3 (CS) 2009-22

RESOLUTION NO. 22:

Moved by: Donald Doan
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-3 (CS) 2009-22 be adopted.

DISPOSITION: Motion Carried

E HUMAN RESOURCES

NIL

F C.A.O./CLERK

NIL

G PUBLIC HEALTH AND EMERGENCY SERVICES

NIL

H WARDEN

H-1 (CS) 2009-1

RESOLUTION NO. 23:

Moved by: Margaret Lupton

Seconded by: Michael Harding

That the recommendations contained in Report No. H-1 (CS) 2009-1 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS:

BY-LAW NO. 5049-2009

Being a By-law to impose the cost of special sewage and water services to the area designated and referred to as the Quarter Townline, William, Myrtle and Northview Streets, Tillsonburg Sanitary Sewer and Watermain Extension Project.

BY-LAW NO. 5050-2009

Being a By-law to adopt the estimated expenditure for the year 2009.

BY-LAW NO. 5051-2009

Being a By-law to appoint citizen members to the Accessibility Advisory Committee and to repeal By-law No. 4922-2008.

BY-LAW NO. 5052-2009

Being a By-law to repeal By-law No. 4923-2008 and to enact a new By-law appointing members to the Social Housing Advisory Committee.

BY-LAW NO. 5053-2009

Being a By-law to authorize the Warden and C.A.O. to execute a Contract for Architect's Services with Allan Avis Architects Inc. and POW Peterman Consulting Engineers Inc. for the provision of architectural services related to the construction of the Tavistock Branch Library and Child Care Facility.

BY-LAW NO. 5054-2009

Being a By-law to authorize the execution of an Agreement between the Upper Thames River Conservation Authority and the County of Oxford respecting a Source Water Protection Study Project.

BY-LAW NO. 5055-2009

Being a By-law to authorize the execution of an Agreement between the Grand River Conservation Authority and the County of Oxford respecting a Source Water Protection Study Project.

BY-LAW NO. 5056-2009

Being a By-law to authorize the execution of an Agreement between the Province of Ontario (Ministry of the Environment) and the County of Oxford respecting funding under the Ontario Drinking Water Stewardship Program – Education and Outreach, for the Oxford Children’s Water Festival.

BY-LAW NO. 5057-2009

Being a By-law to authorize the execution of an Agreement between the Province of Ontario (Ministry of the Environment) and the County of Oxford respecting funding under the Ontario Drinking Water Stewardship Program Special Project – Innovative Nitrogen Management Strategies to Reduce Groundwater Impacts in Drinking Water Source Protection Areas.

RESOLUTION NO. 24:

Moved by: Margaret Lupton
Seconded by: Michael Harding

That the following By-laws be now read a first and second time: No. 5049-2009, No. 5050-2009, No. 5051-2009, No. 5052-2009, No. 5053-2009, No. 5054-2009, No. 5055-2009, No. 5056-2009 and No. 5057-2009.

DISPOSITION: Motion Carried

RESOLUTION NO. 25:

Moved by: Margaret Lupton
Seconded by: Michael Harding

That the following By-laws be now given third and final reading: No. 5049-2009, No. 5050-2009, No. 5051-2009, No. 5052-2009, No. 5053-2009, No. 5054-2009, No. 5055-2009, No. 5056-2009 and No. 5057-2009.

DISPOSITION: Motion Carried

16. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, April 8, 2009 at 9:30 a.m.

9:11 p.m.

Minutes adopted on April 8, 2009 by Resolution No. 2

Paul J. Holbrough
WARDEN

Michael R. Bragg
C.A.O./DEPUTYCLERK