

MINUTES  
OF THE  
COUNCIL OF THE  
COUNTY OF OXFORD

County Council Chamber  
Woodstock  
March 11, 2009

MEETING #11

Oxford County Council meets in regular session this eleventh day of March 2009, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

9:31 a.m., with Warden Holbrough in the chair.

All members of Council present except Councillors Harding and Hayes.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer  
L. S. Buchner, Director of Corporate Services  
J. Kubiak, Corporate Manager of Human Resources  
M. Metcalfe, Acting Director of Public Health and Emergency Services  
M. Misk-Evans, Corporate Manager of Community and Strategic Planning  
R. G. Walton, Director of Public Works  
B. J. Tabor, Clerk

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING:

Council Minutes of February 25, 2009 and March 9, 2009

RESOLUTION NO. 2:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the Council Minutes of February 25, 2009 and March 9, 2009 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS:

NIL

6. DELEGATIONS AND PRESENTATIONS:

1. Brian Hamilton  
Emerald Ash Borer Program Specialist  
Canadian Food Inspection Agency  
Re: Risk of the Emerald Ash Borer

Brian Hamilton, Emerald Ash Borer Program Specialist, with the Canadian Food Inspection Agency, comes forward to provide an update on the risk of the Emerald Ash Borer, a highly destructive insect pest of ash trees. He proceeds through an electronic presentation provided to Council as part of their Agenda package and also refers to a handout given to Council this morning that provides additional and updated information. At the conclusion of his presentation, B. Hamilton explains that there was no detection of the Emerald Ash Borer in Oxford County last year, but advises that it is moving closer and makes suggestions for a municipal action plan.

B. Hamilton responds to questions from Council members regarding his presentation.

2. Carla Y. Nell  
Chief Executive Officer  
Municipal Tax Equity Consultants Inc.  
Re: 2009 Tax Policy Report

Carla Nell, Chief Executive Officer, Municipal Tax Equity Consultants Inc., comes forward to make a presentation on the County of Oxford 2009 Tax Policy Study. She proceeds through a 51 page PowerPoint document the contents of which were provided to Council as part of their electronic Agenda.

During the presentation, Councillor Talbot leaves the meeting at 10:24 a.m.

C. Nell responds to questions from Council members regarding her presentation.

At 11:01 a.m., Council recesses for a break.

At 11:13 a.m., Council resumes with Warden Holbrough in the chair.

All members of Council present except Councillors Harding, Hayes and Talbot.

3. Ian Wilcox, General Manager/Secretary-Treasurer  
Alex Shivas, Coordinator, Lands and Facilities  
Joni Beachler, Chair (Councillor, City of London)  
Upper Thames River Conservation Authority  
Re: UTRCA Administration Building Capital Levy – Update on  
Provincial Funding and the Flexibility regarding Financing

Ian Wilcox, General Manager/Secretary-Treasurer, and Joni Beachler, Chair, of the Upper Thames River Conservation Authority, come forward to provide Council with an update on the UTRCA Administration Building Capital Levy, related provincial stimulus funding and the flexibility regarding

financing. I. Wilcox, recognizes J. Beachler, City of London Councillor, as the new Chair of the Authority and points out that four of the County's five representatives to the Authority are in the audience today. He proceeds through a PowerPoint presentation which was provided as part of Council's electronic Agenda. J. Beachler, speaks to London's position with regard to the 2009 building levy and notes that it is key for the UTRCA to work with the individual municipality to fit the building project into each one's programming.

I. Wilcox and J. Beachler respond to questions from Council members regarding their presentation.

7. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS:

RESOLUTION NO. 3:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the information provided in the delegation from the Canadian Food Inspection Agency, regarding an update on the risk of the Emerald Ash Borer, be received and forwarded to the Department of Public Works as information.

DISPOSITION: Motion Carried

A-1 2009-12  
Re: 2009 Tax Policy By-laws

RESOLUTION NO. 4:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the recommendation contained in Report No. A-1 2009-12, titled "2009 Tax Policy By-laws", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-1 2009-12:

That Report No. A-1 2009-12 regarding 2009 Tax Policy By-laws be received for information;

And that consideration of the following by-laws take place at the Council meeting scheduled for April 8, 2009:

- By-law to Set Tax Ratios;
- By-law to Set Tax Rate Reductions for Prescribed Property Subclasses;
- By-law to Establish and Levy Tax Rates for Upper Tier Purposes;
- By-law to Establish Capping Calculation Options;
- By-law to Set a Lower Limit for Applying Tax to New Construction Properties;

And that Council reaffirms the policy previously established by the following by-laws:

- By-law No. 4285-2003, being a by-law to provide a Financial Hardship Program; and
- By-law No. 4286-2003 being a by-law to provide Relief from Taxes or Amounts Paid on Account of Taxes on Eligible Property Occupied by Eligible Charities and Similar Organizations.

RESOLUTION NO. 5:

Moved by: Margaret Lupton  
Seconded by: Don McKay

That the information provided in the delegation from the Upper Thames River Conservation Authority, regarding the Administration Building Capital Levy, be received.

DISPOSITION: Motion Carried

8. CONSIDERATION OF CORRESPONDENCE:

1. Laura Bradford, Manager  
Project, Business and Information Management  
Accessibility Directorate of Ontario  
Ministry of Community and Social Services  
February 23, 2009

Re: Potential Cost of Implementation of the Accessible Built Environment Standards

RESOLUTION NO. 6:

Moved by: Margaret Lupton  
Seconded by: Don McKay

That the correspondence from the Ministry of Community and Social Services, regarding the potential cost of implementation of the Accessible Built Environment Standards, be received and forwarded to the Department of Social Services and Housing as information.

DISPOSITION: Motion Carried

2. Terry Ecker  
Raymond Simmons  
February 23, 2009

Re: Wind Turbines

RESOLUTION NO. 7:

Moved by: Margaret Lupton  
Seconded by: Don McKay

That the correspondence from Terry Ecker and Raymond Simmons, regarding the benefits of wind turbines, be received and forwarded to the Department of Community and Strategic Planning as information.

DISPOSITION: Motion Carried

3. Marie Clare  
February 25, 2009

Re: Closing of Ontario SPCA – Oxford County Branch

RESOLUTION NO. 8:

Moved by: Margaret Lupton  
Seconded by: Don McKay

That the correspondence from Marie Clare, expressing concerns regarding the closing of the Oxford Branch of the Ontario SPCA, be received.

DISPOSITION: Motion Carried

4. Polaris Institute  
on behalf of a Network of Organizations  
March 4, 2009  
Re: Public Water Services and Bottled Water

RESOLUTION NO. 9:

Moved by: Don McKay  
Seconded by: Donald Doan

That the correspondence from the Polaris Institute, on behalf of a network of organizations, regarding the support of public water by actively encouraging the consumption of tap water over bottled water, be received and referred to the Department of Public Works as information.

DISPOSITION: Motion Carried

At 12:03 p.m., Council recesses for lunch.

At 12:43 p.m., Council resumes with Warden Holbrough in the chair.

All members of Council present except Councillors Harding, Hayes and Talbot.

9. REPORTS FROM DEPARTMENTS:

**A CORPORATE SERVICES**

A-1 2009-12  
Re: 2009 Tax Policy By-laws

Report dealt with under Consideration of Delegations and Presentations

**B SOCIAL SERVICES AND HOUSING**

B-1 2009-4  
Re: Expression of Interest for the Development of Affordable Housing

RESOLUTION NO. 10:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. B-1 2009-4, titled "Expression of Interest for the Development of Affordable Housing", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. B-1 2009-4:

That the Manager of Social Services and Housing be authorized to issue an Expression of Interest for the development of new affordable housing in the County.

**C COMMUNITY AND STRATEGIC PLANNING**

C-1 2009-65  
Re: Response by the Agricultural Advisory Committee to the County Council  
Request regarding Humane Society International Correspondence

RESOLUTION NO. 11:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. C-1 2009-65, titled "Response by the Agricultural Advisory Committee to the County of Oxford Request regarding Humane Society International Correspondence", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-1 2009-65:

That County Council receive Report No. C-1 2009-65 as information and direct staff to share the report with the City of Woodstock in response to their request of October 17, 2008.

C-2 2009-66  
Re: Green Energy Act, 2009 – Response to Environmental  
Bill of Rights Registry Number 010-6017

RESOLUTION NO. 12:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. C-2 2009-66, titled "Green Energy Act, 2009 – Response to Environmental Bill of Rights Registry Number 010-6017", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-2 2009-66:

That Report No. C-2 2009-66 be received by Council and that County Council respond to the posting of the Green Energy Act, 2009 on the Environmental Bill of Rights Registry (Number 010-6017) advising of concerns with respect to the legislation as it is currently drafted.

C-3 2009-68  
Re: Land Division Committee Compensation

RESOLUTION NO. 13:

Moved by: Stephan Molnar  
Seconded by: Patrick Sobeski

That the recommendation contained in Report No. C-3 2009-68, titled "Land Division Committee Compensation", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-3 2009-68:

That County Council receive Report C-3 2009-68 as information.

**D PUBLIC WORKS**

D-1 2009-14  
Re: Tavistock Sewage Collection System  
Class Environmental Assessment

RESOLUTION NO. 14:

Moved by: Stephan Molnar  
Seconded by: Patrick Sobeski

That the recommendation contained in Report No. D-1 2009-14, titled "Tavistock Sewage Collection System Class Environmental Assessment", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-1 2009-14:

That County Council accept the Environmental Study Report (ESR) for the Tavistock Sewage Collection System prepared by R. J. Burnside & Associates Limited, dated March 4, 2009;

And that the notification regarding the completion of the study be circulated for public comment as required by the Class Environmental Assessment process with a thirty day comment period ending on April 21, 2009.

D-2 2009-15  
Re: Tavistock Library/Daycare Centre  
Award of Architectural Services Contract

RESOLUTION NO. 15:

Moved by: Stephen Molnar  
Seconded by: Patrick Sobeski

That the recommendation contained in Report No. D-2 2009-15, titled "Tavistock Library/Daycare Centre Award of Architectural Services Contract", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-2 2009-15:

That a by-law be raised to authorize the Warden and CAO to sign a contract with Allan Avis Architects Inc. and POW Peterman Consulting Engineers Inc., for architectural services related to the construction of the Tavistock Library and Daycare Facility.

D-3 2009-16  
Re: Provincial Request for Court House Security Fence

RESOLUTION NO. 16:

Moved by: Stephen Molnar  
Seconded by: Patrick Sobeski

That the recommendation contained in Report No. D-3 2009-16, titled "Provincial Request for Court House Security Fence", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-3 2009-16:

That County Council approve a request from the Province of Ontario for the installation of a security fence around the west (Light Street) parking area of the Court House Square, subject to comments from the Woodstock Municipal Heritage Advisory Committee and the negotiation of amendments to the existing Lease.

D-4 2009-17  
Re: County Administration Building  
LEED Certification Update

RESOLUTION NO. 17:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-4 2009-17, titled "County Administration Building LEED Certification Update", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-4 2009-17:

That County Council receive Public Works Report D-4 2009-17, being an update on the LEED status for the County Administration Building, as information.

D-5 2009-18  
Re: Pre-budget Approval for Tender Call  
Phase 3 of County Road 51 (Simcoe Street), Tillsonburg

RESOLUTION NO. 18:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-5 2009-18, titled "Pre-budget Approval for Tender Call - Phase 3 of County Road 51 (Simcoe Street), Tillsonburg", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-5 2009-18:

That County Council authorize Public Works Department staff to call tenders, in advance of 2009 budget approval, for Phase 3 of County Road 51 (Simcoe Street), Tillsonburg.

D-6 2009-19  
Re: Presentation to 13<sup>th</sup> Canadian National Conference on  
Drinking Water

RESOLUTION NO. 19:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-6 2009-19, titled "Presentation to 13<sup>th</sup> Canadian National Conference on Drinking Water", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-6 2009-19:

That County Council receive Public Works Report D-6 2009-19, regarding a presentation to the 13<sup>th</sup> Canadian National Conference and 4<sup>th</sup> Policy Forum on Drinking Water, as information.

**E HUMAN RESOURCES**

E-1 2009-3  
Re: General Policy Manual Policy: Exit Interview

RESOLUTION NO. 20:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. E-1 2009-3, titled "General Policy Manual Policy: Exit Interview", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. E-1 2009-3:

That Oxford County Council approve and authorize the Acting CAO to sign the General Policy Manual policy attached to Report E-1 2009-3 entitled: "Exit Interview".

**F C.A.O./CLERK**

F-1 2009-4  
Re: Tourism Business Retention and Expansion  
Final Report

RESOLUTION NO. 21:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. F-1 2009-4, titled "Tourism Business Retention and Expansion Final Report", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-1 2009-4:

That Council approve the findings and recommendations contained in the Final Report for the Oxford Tourism Business Retention and Expansion project, as summarized in Report No. F-1 2009-4, and available in its entirety electronically at [http://www.tourismoxford.ca/Portals/\\_Tourism/News/FINAL.pdf](http://www.tourismoxford.ca/Portals/_Tourism/News/FINAL.pdf)

F-2 2009-5  
Re: Oxford Motorcycling Marketing Campaign

RESOLUTION NO. 22:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. F-2 2009-5, titled "Oxford Motorcycling Marketing Campaign", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-2 2009-5:

That Report No. F-2 2009-5, providing an update on the "Ride Oxford County" motorcycling marketing campaign, be received as information.

F-3 2009-6  
Re: Explore Oxford Excursions

RESOLUTION NO. 23:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. F-3 2009-6, titled "Explore Oxford Excursions", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-3 2009-6:

That Report No. F-3 2009-6, providing an update on the production and planning for the Explore Oxford Excursions brochure/map, be received as information.

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

G-1 2009-06  
Re: Review of School Nutrition Programs and  
Funding Enhancement for 2009

RESOLUTION NO. 24:

Moved by: Don McKay  
Seconded by: Donald Doan

That the recommendation contained in Report No. G-1 2009-06, titled "Review of School Nutrition Programs and Funding Enhancement for 2009", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-1 2009-06:

That County Council receive Report No. G-1 2009-06, as a review of School Nutrition Programs and Funding Enhancement for 2009.

G-2 2009-07  
Re: Oxford County EMS – 2009 Ambulance Procurement

RESOLUTION NO. 25:

Moved by: Donald Doan  
Seconded by: Don McKay

That the recommendation contained in Report No. G-2 2009-07, titled "Oxford County EMS – 2009 Ambulance Procurement", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-2 2009-07:

That County Council, as per Section 12 of Policy 6.7 entitled Purchasing Policy, authorize Oxford County EMS to purchase two (2) ambulance vehicles from Crestline Coach not to exceed the amount of \$260,000.00.

G-3 2009-08  
Re: Building Public Health Capacity:  
Stakeholder Engagement Strategy

RESOLUTION NO. 26:

Moved by: Donald Doan  
Seconded by: Don McKay

That the recommendation contained in Report No. G-3 2009-08, titled "Building Public Health Capacity: Stakeholder Engagement Strategy", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-3 2009-08:

That County Council receive Report No. G-3 2009-08, Building Public Health Capacity: Stakeholder Engagement Strategy as information.

**H WARDEN**

NIL

10. UNFINISHED BUSINESS:

NIL

11. NOTICE OF MOTIONS:

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS:

Warden Holbrough updates Council on his recent activities. On Tuesday, March 3rd, he represented the County at the Southwest Economic Alliance (SWEA) seminar where community representatives came together to continue to move forward to try to leverage dollars from the Provincial and Federal Governments.

The Warden attended the Ontario Good Roads Association Annual Conference on February 22nd to the 25<sup>th</sup>. Since the February 25<sup>th</sup> Council meeting, there have been no new communications coming out of that Conference other than what has been brought forward by the Association of Municipalities of Ontario.

The Warden advises that on Monday, March 16<sup>th</sup> the Western Ontario Drama League will be hosting a reception in the atrium of the Oxford County Administration Building between 5:30 p.m. and 6:45 p.m. to kick off the Drama League Festival competition at Theatre Woodstock.

13. CLOSED SESSION:

RESOLUTION NO. 27:

Moved by: Donald Doan  
Seconded by: Don McKay

That Council rise and go into a Closed session for the purpose of considering Report No. A-1 (CS) 2009-13 regarding matters that have not been made public concerning personal matters about an identifiable individual.

DISPOSITION: Motion Carried (1:16 p.m.)

Oxford County Council meets in Closed session, as part of a regular meeting, this eleventh day of March 2009, in the Council Chamber, County Administration Building, Woodstock.

A. CLOSED SESSION COMMENCEMENT TIME:

1:16 p.m., with Warden Holbrough in the chair.

All members of Council present except Councillor Harding, Hayes and Talbot.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer  
L. S. Buchner, Director of Corporate Services  
J. Kubiak, Corporate Manager of Human Resources  
M. Metcalfe, Acting Director of Public Health and Emergency Services  
M. Misek-Evans, Corporate Manager of Community and Strategic Planning  
R. G. Walton, Director of Public Works  
B. J. Tabor, Clerk

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

C. DELEGATIONS AND PRESENTATIONS:

NIL

D. CONSIDERATION OF CORRESPONDENCE:

NIL

E. REPORTS FROM DEPARTMENTS:

**A CORPORATE SERVICES**

A-1 (CS) 2009-13

**B SOCIAL SERVICES AND HOUSING**

NIL

**C COMMUNITY AND STRATEGIC PLANNING**

NIL

**D PUBLIC WORKS**

NIL

**E HUMAN RESOURCES**

NIL

**F C.A.O./CLERK**

NIL

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

NIL

**H WARDEN**

NIL

**F. UNFINISHED BUSINESS:**

NIL

**G. NEW BUSINESS/ENQUIRIES/COMMENTS:**

NIL

**H. TIME OF COMPLETION OF CLOSED SESSION:**

1:18 p.m.

**RESOLUTION NO. 28:**

Moved by: Donald Doan

Seconded by: Don McKay

That Council rise and reconvene in Open session.

**DISPOSITION:** Motion Carried (1:18 p.m.)

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:**

**A CORPORATE SERVICES**

A-1 (CS) 2009-13

**RESOLUTION NO. 29:**

Moved by: Don McKay

Seconded by: Margaret Lupton

That the recommendation contained in Report No. A-1 (CS) 2009-13 be adopted.

**DISPOSITION:** Motion Carried

**B SOCIAL SERVICES AND HOUSING**

NIL

**C COMMUNITY AND STRATEGIC PLANNING**

NIL

**D PUBLIC WORKS**

NIL

**E HUMAN RESOURCES**

NIL

**F C.A.O./CLERK**

NIL

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

NIL

**H WARDEN**

NIL

15. BY-LAWS:

BY-LAW NO. 5047-2009

Being a By-law to remove certain lands from Part Lot Control.

BY-LAW NO. 5048-2009

Being a By-law to remove certain lands from Part Lot Control.

RESOLUTION NO. 30:

Moved by: Don McKay

Seconded by: Margaret Lupton

That the following By-laws be now read a first and second time: No. 5047-2009 and No. 5048-2009.

DISPOSITION: Motion Carried

RESOLUTION NO. 31:

Moved by: Don McKay

Seconded by: Margaret Lupton

That the following By-laws be now given third and final reading: No. 5047-2009 and No. 5048-2009.

DISPOSITION: Motion Carried

16. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, March 25, 2009 at 7:00 p.m.

1:20 p.m.

Minutes adopted on March 25, 2009 by Resolution No. 2

Paul J. Holbrough

WARDEN

Brenda J. Tabor

CLERK