

MINUTES
OF THE
COUNCIL OF THE
COUNTY OF OXFORD

County Council Chamber
Woodstock
February 4, 2010

MEETING #6

Oxford County Council meets in a special session this fourth day of February 2010, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

1:14 p.m., with Warden Holbrough in the chair.

All members of Council present except Councillors Doan, Hayes, Molnar and Talbot.

Councillor Doan arrives at 1:20 p.m.

Staff Present: M. R. Bragg, Chief Administrative Officer
L. Beath, Director of Public Health and Emergency Services
P. D. Beaton, Manager of Social Services and Housing
L. S. Buchner, Director of Corporate Services
C. Fransen, Administrator/Manager of Operations, Woodingford Lodge
J. Kubiak, Corporate Manager of Human Resources
M. Metcalfe, Manager of Health Protection
M. Misk-Evans, Corporate Manager of Community and Strategic Planning
J. Pember, Manager of Emergency Services
R. G. Walton, Director of Public Works
B. J. Tabor, Clerk
D. Aristone, Manager of Accounting

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Patrick Sobeski
Seconded by: Kenn. R. Howling

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINTUES OF PREVIOUS MEETING:

Council Minutes of January 27, 2010 – Budget Meeting

RESOLUTION NO. 2:

Moved by: Patrick Sobeski

Seconded by: Kenn. R. Howling

That the Council Minutes of the January 27, 2010 Budget meeting be adopted.

DISPOSITION: Motion Carried

5. INTRODUCTORY COMMENTS – WARDEN:

Warden Holbrough welcomes the members to the fifth of the 2010 Budget meetings and, before proceeding with the next item on the Agenda, officially introduces and welcomes Lynn Beath, the new Director of Public Health and Emergency Services, to the meeting. He thanks Mary Metcalfe, Manager of Health Protection, for filling in as the Acting Director during the transition period. The Warden explains that Council is nearing the end of the Budget presentations at which time there will be an opportunity to discuss the process from that point forward.

6. DELEGATIONS AND PRESENTATIONS:

RESOLUTION NO. 3:

Moved by: Don McKay

Seconded by: Kenn. R. Howling

That the Council rise and go into Committee of the Whole.

DISPOSITION: Motion Carried (1:16 p.m.)

BUDGET REVIEW:

A GRANTS

Continuing from the last Budget meeting, discussion takes place on the remaining grant requests particularly on the Oxford Regional Centre Park, Economic Development and South West Economic Alliance (SWEA).

After questioning those present for a consensus, the Warden concludes that further motions on grants will not be entertained at this meeting, but at a future meeting where there is a greater majority of members of Council present.

B CONSERVATION AUTHORITIES

General discussion takes place regarding the Conservation Authorities portion of the Draft Budget with particular focus on the Upper Thames River Conservation Authority (UTRCA) Draft 2010 Capital Building Budget levy and the options available to the County regarding financing its portion of the levy. M. Bragg, C.A.O., and L. Buchner, Director of Corporate Services, respond to questions and it is suggested that a Report on funding options will be brought back to Council after further discussions with the UTRCA take place.

C 2010 CAPITAL PLAN

General discussion takes place with L. Buchner, Director of Corporate Services, and R. Walton, Director of Public Works, responding to specific questions regarding the 2010 Capital Plan.

D TEN YEAR CAPITAL PLAN

General discussion takes place with L. Buchner, Director of Corporate Services, and R. Walton, Director of Public Works, responding to specific questions regarding the Ten Year Capital Plan.

E RESERVE CONTINUITY SCHEDULE

General discussion takes place with R. Walton, Director of Public Works, responding to specific questions regarding the Reserve Continuity Schedule.

At 2:36 p.m., Council, in Committee of the Whole, recesses for a break.

At 2:50 p.m., Council, in Committee of the Whole, resumes with Warden Holbrough in the chair.

All members of Council present except Councillors Hayes, Molnar and Talbot.

F COUNTY GENERAL BUDGET

L. Buchner, Director of Corporate Services, speaks to the County General Budget drawing attention to changes in line items since the individual budget presentations were made.

General discussion takes place with L. Buchner, Director of Corporate Services, M. Metcalfe, Manager of Health Protection, and L. Beath, Director of Public Health and Emergency Services, responding to specific questions regarding the County General Budget.

G COUNTY LIBRARY BUDGET

Warden Holbrough comments on the County Library Budget and allows an opportunity for discussion. No discussion takes place.

H CONSOLIDATED GENERAL AND LIBRARY BUDGET

Warden Holbrough and L. Buchner, Director of Corporate Services, comment on the Consolidated General and Library Budget. The Warden allows an opportunity for discussion. No discussion takes place.

I EXECUTIVE BUDGET SUMMARY

L. Buchner, Director of Corporate Services, speaks to and responds to questions regarding the Executive Budget Summary.

J FULL-TIME EQUIVALENT ANALYSIS

General discussion takes place with L. Buchner, Director of Corporate Services, and R. Walton, Director of Public Works, responding to questions regarding the Full-time Equivalent Analysis.

K BUDGET TO DO LIST

Council reviews the following "To Do List" as was compiled by the Director of Corporate Services during the various Budget meetings, and was provided as part of the Agenda for today's meeting, with the last three items added today:

1. Tourism - Report on impact of changes resulting from Provincial Regional Marketing Alliance (Sorbara Study)
2. Tourism - Review terms of reference for Tourism - i.e. include advocacy in the Service Strategy section of the Business Plan
3. Corporate Services - Review court security costs incurred by Woodstock Police Services
4. Corporate Services - Review IS budget as a percentage of total operating costs for reasonableness
5. Corporate Services - Report on debt obligations of the County and each of the area municipalities

6. Corporate Services - Report regarding joint and several liability and revising the Negligence Act - draft document prepared by AMO
7. Corporate Services - Report regarding joint and several liability in terms of long term debt obligations of area municipalities
8. Corporate Services - Archives - review fees structure
9. Corporate Services - Finance - Municipal Provincial Fiscal Review uploading plan report
10. Social Services and Housing – Woodingford Lodge - per diem report by funding envelope
11. Public Health - CINOT Program no longer 100% funded - research original Council approval with respect to funding commitment
12. EMS - fire communications review
13. Public Works - municipal tap water promotion program
14. Public Works - comprehensive water management plan
15. Public Works - sharing Road Weather Information System (RWIS)
16. Public Works - tree nursery business plan
17. Public Works - universal metering plan/policy - report to Council before consultant hired
18. Public Works - decommissioning wells in Innerkip and Sweaburg - add to budget
19. Public Works - water/wastewater detailed reserve allocations including history by Township/system
20. Human Resources - detailed salary increase reconciliation
21. Corporate Services - reserves funding operations

Items No. 11 and 12 are noted as resolved and can be removed from the list.

Council concludes its review at this point in the Agenda.

General discussion is held in response to a question put forward by Warden Holbrough as to the expectation of Council at this point in the Budget process, when coming out of Committee of the Whole, regarding clear direction to staff as to how to move forward.

RESOLUTION NO. 4:

Moved by: Don McKay
Seconded by: Kenn. R. Howling

That Council, in Committee of the Whole, rise and reconvene as Oxford County Council.

DISPOSITION: Motion Carried (3:59 p.m.)

RESOLUTION NO. 5:

Moved by: Don McKay
Seconded by: Donald Doan

That staff be directed to consider the following cuts and report back to Council:

Tourism	\$ 4,000
Information Services	125,000
Human Resources	50,000
Planning	50,000
Finance	50,000
Woodingford	1,000,000
Public Health	50,000
EMS	100,000
Public Works (Operating)	<u>300,000</u>
	\$1,729,000

DISPOSITION: Motion Carried

Discussion is held regarding the scheduling of the next Budget meeting and it is decided that a poll of the availability of Council members will be taken following the conclusion of staff meetings regarding the direction given in the above resolution. It is estimated that would occur in approximately two weeks' time.

7. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, February 10, 2010 at 9:30 a.m.

4:02 p.m.

Minutes adopted on February 18, 2010 by Resolution No. 2

"Paul J. Holbrough" _____
WARDEN

"Brenda J. Tabor" _____
CLERK