

MINUTES
OF THE
COUNCIL OF THE
COUNTY OF OXFORD

County Council Chamber
Woodstock
November 19, 2008

MEETING #29

Oxford County Council meets in a special session this nineteenth day of November 2008, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

10:07 a.m., with Warden Holbrough in the Chair.

All members of Council present except Deputy Warden McKay and Councillors Doan, Howling and Talbot.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer
L. S. Buchner, Director of Corporate Services
R. G. Walton, Director of Public Works
B. J. Tabor, Deputy Clerk

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Margaret Lupton
Seconded by: James Hayes

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. INTRODUCTORY COMMENTS - WARDEN:

Warden Holbrough comments that the purpose of this meeting is to continue to receive updates from staff regarding the progress that they have made in accomplishing the objectives set out in their business plans for 2008. There will also be a Project Matrix Update and Service Request Launch taking place later in the meeting.

5. STATUS OF 2008 BUSINESS PLANS:

RESOLUTION NO. 2:

Moved by: Margaret Lupton
Seconded by: James Hayes

That the Council rise and go into Committee of the Whole.

DISPOSITION: Motion Carried (10:09 a.m.)

A. Public Works Department

R. Walton, Director of Public Works, highlights and updates an electronic version of the Public Works business plan. He also updates Council on the status of the Public Works budget as of the end of August, 2008.

R. Walton responds to a variety of questions regarding his presentation from Council members.

RESOLUTION NO. 3:

Moved by: Margaret Lupton
Seconded by: James Hayes

That Council, in Committee of the Whole, rise and reconvene as Oxford County Council.

DISPOSITION: Motion Carried (11:35 a.m.)

Councillor Molnar leaves the meeting at 11:35 a.m.

At 11:35 a.m. Council recesses for a break.

At 11:40 a.m. Council resumes with Warden Holbrough in the chair.

All members of Council present except Deputy Warden McKay and Councillors Doan, Howling, Molnar and Talbot.

6. DELEGATIONS AND PRESENTATIONS:

1. Lynn Buchner
Director of Corporate Services
Re: Project Matrix Update - Service Request Launch

L. Buchner, Director of Corporate Services, addresses Council on the rollout of Project Matrix. She welcomes staff, who are here today, as well as the consultants who have worked on the project to date. She explains that the efforts of staff regarding Project Matrix have been remarkable.

L. Buchner reviews the electronic version of the 2008 business plan for Asset Management which was, in fact, the genesis of Project Matrix. As part of her presentation she refers to the KPMG Final Report recommendations and their status. She proceeds to Project Matrix and what has been accomplished so far as outlined electronically. L. Buchner explains that they are on target as far as timelines in achieving the project and are well within budget.

L. Buchner invites Council members to attend in the Customer Service area, following the meeting, a live demonstration of the service request component of Project Matrix.

7. NEW BUSINESS/ENQUIRIES/COMMENTS:

NIL

8. CLOSED SESSION:

NIL

9. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

Not Required.

10. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, November 26, 2008 at 7:00 p.m.

11:56 p.m.

Minutes adopted on November 26, 2008 Resolution No. 2

"Paul J. Holbrough"

WARDEN

"Brenda J. Tabor"

DEPUTY CLERK