

MINUTES  
OF THE  
COUNCIL OF THE  
COUNTY OF OXFORD

County Council Chamber  
Woodstock  
May 14, 2008

MEETING #16

Oxford County Council meets in regular session this fourteenth day of May 2008, in the Council Chamber, County Administration Building, Woodstock. This is the first meeting of Council in the new Chamber as duly noted by the Warden in his opening comments.

1. CALL TO ORDER:

9:33 a.m., with Warden Holbrough in the chair.

All members of Council present.

Staff Present: K. J. Whiteford, Chief Administrative Officer/Clerk  
M. R. Bragg, Director of Public Health and Emergency Services  
L. S. Buchner, Director of Corporate Services  
J. Kubiak, Corporate Manager of Human Resources  
M. Misek-Evans, Corporate Manager of Community and Strategic Planning  
A. C. Orvidas, Director of Social Services and Housing  
R. G. Walton, Director of Public Works

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Donald Doan  
Seconded by: Kenn. R. Howling

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING:

Council Minutes of April 23, 2008

RESOLUTION NO. 2:

Moved by: Donald Doan  
Seconded by: Kenn. R. Howling

That the Council Minutes of April 23, 2008 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS:

RESOLUTION NO. 3:

Moved by: Donald Doan  
Seconded by: Kenn. R. Howling

That Council rise and go into a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-151, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (9:35 a.m.)

1. Application for Official Plan Amendment  
Corporation of the Township of Norwich - OP 11-151  
to amend the Official Plan, Schedule "C-3" - Settlement Strategy Plan, Schedule "N-1" - Township of Norwich Land Use Plan, and Schedule "N-2" - Village of Norwich Land Use Plan, for lands described as part Lots 8 and 9, Concession 4 (North Norwich), to expand the settlement area of the Village of Norwich and to change the land use designations of the subject lands from "General Agricultural" to "Industrial" and "Future Urban Growth "; and to amend the policies of Section 4.2.2.6 - Future Urban Growth to establish the policy framework appropriate for the non-industrial component of the development site within a Settlement Area (Serviced Village)

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to outline the nature of this application. M. Misek-Evans explains that the Township of Norwich has submitted this application to enlarge the village of Norwich and to enable the location and enlargement of the DeJong Enterprises Truck Transport terminal currently located on a 3.2 hectare (8.0 acre) property north of Quaker Street on the west side of Highway 59. The subject property actually is comprised of two properties having a combined area of approximately 47 hectares (116 acres). The larger agricultural property is located immediately adjacent to the village of Norwich. The smaller property is located on the south side of Quaker Street, between the larger farm parcel and the Long Point Region Conservation Area.

M. Misek-Evans asks Council to look at Plate 1 which by means of hatching and cross-hatching depicts the lands that are the subject of this application and specifically the lands that are proposed for the re-location of the DeJong operation. M. Misek-Evans also asks Council to look at Plate 3 which shows the development concept for the truck transport terminal. This concept has been revised during the application process especially in the orientation of the actual buildings and structures.

M. Misek-Evans comments on the intent of the Official Plan Amendment and the fact that all lands shown in hatching on Plate 1 which are currently designated "Agricultural Reserve" would be re-designated as "Serviced Village" on the County's settlement strategy plan. On the specific land use schedules applicable to the Township of Norwich, the subject lands would be shown as Settlement and designated both industrial for the actual site of the truck transport terminal and "Future Urban Growth" for the remaining lands. M. Misek-Evans explains the merits of the re-designation to "Future Urban Growth" and the fact that this would allow for further consideration by the Township and the County of future development proposals on the remaining lands.

M. Misek-Evans also explains that the Ministry of Municipal Affairs and Housing has had some concerns regarding this proposal since it does not fall four-square within the Provincial Policy Statement. M. Misek-Evans conceded that it is difficult to justify the proposal simply on the basis of the arguments of the need for additional employment lands for the village. However, a truck transport terminal should be in the village due to its need for serviced industrial land.

M. Misek-Evans observes that four studies have been done to justify this application. An urban boundary expansion and site specific development application has been prepared by planning consultants. A further study has been done of the boundary expansion in relation to municipal servicing and storm water management by an engineering consulting firm. Studies have also been completed dealing with traffic and noise impact as well as an archaeological assessment of the property.

M. Misek-Evans notes that there were no specific concerns from the other agencies reviewing this application other than those previously commented on by the Ministry of Municipal Affairs and Housing. A public meeting was organized at the Township level and a list of objections from residents has been included in the Planning Report. Generally, the neighbours requested additional information that addresses noise, traffic and lighting impacts on existing development. There have, however, been a number of very favourable comments regarding the proposal by others in the neighbourhood and in the community. The public meeting and the concerns that were raised about noise did generate a peer review of the noise study that was done by the applicant. The peer review indicated limitations with the noise study methodology as well as the level of detail provided. Generally, the peer review indicated that the establishment of a truck terminal at the proposed location is feasible and that the required setbacks can be met and there appears to be sufficient room on the site for noise attenuation, i.e. berms. The peer review recommends the preparation of an Acoustic Assessment Report with the recommendations incorporated into the design of the site plan prior to approval by Norwich Township.

M. Misek-Evans refers to the fact that the Township of Norwich Council recommended that the Official Plan Amendment proceed at their Council meeting on April 22.

The Chair asks if any members of Council have questions for M. Misek-Evans. No questions are forthcoming.

The Chair asks if there is anyone in attendance wishing to speak in support of the application. Chris Pidgeon, Planning Consultant with GSP Group Inc., comes forward to address Council. C. Pidgeon is the agent for the DeJongs. By means of an 11-screen PowerPoint presentation, C. Pidgeon explains the linkage between Thomasfield Homes, the prospective owners of the subject lands, Mr. & Mrs. Godelie and the DeJongs. Thomasfield Homes intend to buy the lands from the Godelies and then proceed to sell 12 hectares to DeJong Enterprises for the relocation of the truck transport terminal.

C. Pidgeon points out that Scott DeJong and the President of Thomasfield Homes are both in attendance today.

He goes on to state that DeJong Enterprises has been in business in the Township for twenty-five years. It employs 100 people and transports to markets in Ontario, Quebec and the U.S. The DeJongs cannot expand at their current site and are losing prospective business. They have in the past, unsuccessfully pursued an Official Plan Amendment south of Highway 401. In order for their expansion to be accommodated, the urban settlement area for the village of Norwich needs to be expanded. As mentioned by M. Misek-Evans, C. Pidgeon refers to the four background studies that are being completed by the applicant. The remaining lands will be developed by Thomasfield at some point in the future for residential purposes.

C. Pidgeon also makes reference to the new orientation of the DeJong concept plan and also to traffic improvements that will occur on both Quaker Street and its intersection with Highway 59. The DeJongs plan to have a phased building plan with high quality architectural building design. There will be a 70 meter separation from the truck terminal to existing residences and berming and landscape treatments on the edges for noise reduction, esthetics and security.

C. Pidgeon also summarizes comments raised at the public meeting that was organized by the Township. He provides responses to issues surrounding noise, visual impacts, environmental/drainage impacts and the Highway 59 and Quaker Road intersection.

C. Pidgeon concludes his comments by emphasizing that the DeJongs are a major local employer and wish to stay in the Township and the subject property is an excellent location and size for future growth for their enterprise. The Township Council, various public agencies and the Planning staff support the expansion of the urban boundary and the relocation. Any development at the remaining lands can only occur through a secondary plan process and when there is actually less than a 10-year supply of urban lands for contemplated uses.

Betteanne Cadman, Clerk Administrator for the Township of Norwich, comes forward to address Council. B. Cadman emphasizes that Council is very supportive of this application, especially in relation to its economic benefits. Specifically with respect to the commercial/industrial component of the site, Council will be pursuing site plan approval. There have been no complaints registered about DeJong Enterprises in the past and the Township expects the same very high level of operation to continue in the future.

B. Cadman also touches on the fact that this operation has 100 employees and notes that the DeJongs had looked at a number of alternative sites in the Township and even in the village. A proposed configuration of the buildings and structures and layout could not be accommodated as well elsewhere as they can be on this particular property.

B. Cadman indicates that the Township receives \$33,000 of taxes from the DeJongs and gets to keep approximately \$8,300. These numbers represent two and a half per cent of the total commercial assessment in the Township of Norwich. B. Cadman concludes with the request that County Council support this application.

Andrew Malcolm comes forward as President of the Norwich and District Chamber of Commerce to say that the 300 businesses which are part of the Chamber are in full support of the Township's position with respect to this application and he sees no reason why it should not be supported.

Ian Heikoop, a student at Rehoboth Christian School in Norwich, comes forward to address Council. I. Heikoop emphasizes that there are a lot of students in the Norwich community that obtain summer employment with the DeJongs. They are a great corporate citizen. If the DeJongs find themselves having to move out of the community, there would be a significant loss of jobs in the Norwich area. I. Heikoop also points out the ongoing debate about the retention of the Norwich District High School and the fact that the presence of DeJong Enterprises in the community assists in keeping the school open. He also notes that when the Township conducted its recent business retention and expansion project that the DeJongs volunteered their board room and provided considerable assistance to that activity.

Martin Wylie, a member of the community group that undertook the business retention and expansion project in Norwich, comes forward to speak to Council. He refers to studies that were done in 2006 by Hemson Consulting and Matthew Fisher for the County which point to the need to keep businesses such as the DeJong's in the rural communities. The Matthew Fisher Report specifically recommended the BR+E Project and that has proceeded. There are only 18 companies with over 25 employees in the Township of Norwich and it's important that this particular one be retained. There are six recommendations arising from the Township's BR+E exercise and one of the key recommendations was for the need for local businesses to grow. The support of the DeJong application today would be of great assistance in meeting the intent of that key recommendation.

The Chair asks if there is anyone else wishing to speak in support of the application. No one indicates such intent.

The Chair asks if there is anyone wishing to speak in opposition to the application. No one indicates such intent.

RESOLUTION NO. 4:

Moved by: Donald Doan  
Seconded by: Kenn. R. Howling

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (10:14 a.m.)

C-8 2008-137  
Re: Application for Official Plan Amendment  
Corporation of the Township of Norwich - OP 11-151

RESOLUTION NO. 5:

Moved by: Michael Harding  
Seconded by: Sandra Talbot

That the recommendations contained in Report No. C-8 2008-137, titled "Application for Official Plan Amendment - Corporation of the Township of Norwich - OP 11-151", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-8 2008-137:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-151.

That County Council approve an application by The Corporation of the Township of Norwich to amend the County of Oxford Official Plan, Schedule "C-3" – Settlement Strategy Plan, Schedule "N-1" – Township of Norwich Land Use Plan, and Schedule "N-2" - Village of Norwich Land Use Plan, for lands described as Part Lots 8 and 9, Concession 4 (North Norwich), to expand the settlement area of the Village of Norwich and to change the land use designations of the subject lands from "General Agricultural" to "Industrial" and "Future Urban Growth"; and, further, to amend the policies of Section 4.2.2.6 - Future Urban Growth to establish the policy framework appropriate for the non-industrial component of the development site within a Settlement Area (Serviced Village); in order to allow relocation and expansion of an existing truck transport terminal into the Norwich Village settlement area; and, that Council approve Amendment No. 132 to the County Official Plan and that the County raise the necessary implementing by-law.

RESOLUTION NO. 6:

Moved by: Michael Harding  
Seconded by: Sandra Talbot

That Council rise and go into a public meeting pursuant to Section 51(20) of the Planning Act, R.S.O. 1990, as amended, to consider an application for draft approval of a plan of subdivision, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (10:17 a.m.)

2. Application for Draft Approval of an Industrial Plan of Subdivision  
32T-07007 - Town of Ingersoll  
Part Lots 19 and 20, Concession 2 (West Oxford), Town of Ingersoll  
- located on the south side of Clarke Road, west of Harris Street  
(County Road 119), immediately north of Highway 401

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to outline the nature of this application. M. Misek-Evans explains that an application for draft plan of subdivision has been submitted to the County by the Town of Ingersoll in order to facilitate the development of an industrial subdivision on the subject lands. The proposed subdivision is comprised of three development blocks having a combined area of approximately 26.98 hectares (66.7 acres), an environmental protection block, a storm water management block, and a number of reserved blocks including one for the purpose of providing a potential emergency access/future road allowance.

M. Misek-Evans explains to Council that in 1979 the Official Plan of the County designated the subject lands as "Future Urban Growth". In 2001 the lands were brought into the Town of Ingersoll by means of a boundary adjustment and subsequently a secondary plan was prepared. Since the Town's intent was to use the lands for industrial purposes, they had to expropriate the property and an OMB hearing was held on the expropriation in 2007.

One of the principal issues arising from the OMB hearing was the need for a collector road. The Provincial Ministry of Transportation has been unwilling to grant access for a proposed Street "B" to Harris Street due to the proximity of that intersection with the Highway 401 interchange directly to the south. As an alternative, the Town and the County have proposed a Street "C" which would intersect with Clarke Road. That proposal has been objected to by Southside Construction who are the owners of lands designated Service Commercial to the immediate east of the subject property. The Planning consultants working on behalf of Southside take the position that the draft plan of subdivision is premature due to the uncertainty with respect to the road network south of Clarke Road. Furthermore, the consultants have noted that Street "C" is shown on the draft plan but it is not shown on the public notice that was circulated to residents and agencies.

M. Misek-Evans refers to a late agenda Report No. C-9 2008-142 which contains a recommendation to defer the public meeting on this draft plan of subdivision until such time as there has been a recirculation undertaken for the public notice and further attention has been paid to the second access to the proposed subdivision. A meeting will be convened with the Minister of Transportation and other options will be considered.

The Chair asks if Council members have any questions for M. Misek-Evans.

Councillor Harding enquires about the area of wooded land in the south-west portion of the subject property. M. Misek-Evans responds that this is considered to be a local environmentally significant area but when considered in combination of other neighbouring lands it qualified as a provincially significant wetland.

Councillor Harding asks which nine criteria for designation of a provincially or locally significant wetland have been met by this parcel. M. Misek-Evans indicates that she is not aware of the specifics but she does know that enough of the criteria have been met to qualify for the relevant designations.

The Chair asks if there is anyone present wishing to speak to this application. No one indicates such intent.

The Chair asks if there is anyone present wishing to speak in opposition to the application or the recommendation of the Planning Office. No one indicates such intent.

**RESOLUTION NO. 7:**

Moved by: Michael Harding  
Seconded by: Sandra Talbot

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

**DISPOSITION:** Motion Carried (10:34 a.m.)

C-7 2008-136  
Re: Draft Approval of an Industrial Plan of Subdivision  
32T-07007 - Town of Ingersoll

No vote taken. See Resolution No. 8.

Recommendations Contained in Report No. C-7 2008-136:

That Oxford County Council hold a public meeting pursuant to Section 51(20) of the Planning Act, R.S.O. 1990, as amended, to consider an application for draft approval of a plan of subdivision; and further,

that Oxford County Council, at its regular meeting of May 28, 2008, consider draft plan approval to a proposed subdivision submitted by the Corporation of the Town of Ingersoll (File No. 32T-07007) and prepared by Baker & Benedict Surveying Inc., dated May 6, 2008, comprising Part Lots 19 & 20, Concession 2 (West Oxford), in the Town of Ingersoll, subject to the conditions included in Report No. 2008-136.

C-9 2008-142  
Re: Supplementary Report  
Draft Approval of an Industrial Plan of Subdivision  
32T-07007 - Town of Ingersoll

RESOLUTION NO. 8:

Moved by: Michael Harding  
Seconded by: Sandra Talbot

That the recommendation contained in Report No. C-9 2008-142, titled "Supplementary Report - Draft Approval of an Industrial Plan of Subdivision - 32T-07007 - Town of Ingersoll", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-9 2008-142:

That Oxford County Council defer the public meeting pursuant to Section 51(20) of the Planning Act, R.S.O. 1990, as amended, in order that the Notice of Public Meeting may be re-circulated and address outstanding concerns regarding the second access to the proposed subdivision.

RESOLUTION NO. 9:

Moved by: James Hayes  
Seconded by: Margaret Lupton

That Council rise and go into a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-158, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (10:39 a.m.)

3. Application for Official Plan Amendment  
Sun Wear Inc. - OP 11-158  
to redesignate the subject lands from "Service Commercial" to "Medium Density Residential" - the subject lands are bordered by Wilson Street on the west, Chapel Street on the east and the CN railway on the south, municipally known as 97 Wilson Street, Woodstock

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to outline the nature of this application. M. Misek-Evans explains that the applicant is wanting to develop a multi-unit residential use on the property. The applicant is looking at the possibility of housing up to 75 units. All of the 75 units would be contained within the existing industrial building on the site.

The subject lands comprise approximately 1 hectare (2.5 acres) and are located on the east side of Wilson Street, immediately north of the CN tracks. The lands are municipally known as 97 Wilson Street and are presently occupied by a number of commercial and light industrial uses.

M. Misek-Evans refers Council to the various Plates in the Planning report. She notes that there is consistency between the Provincial Policy Statement and this proposal. The largest issue to contend with is the proximity of the subject lands to the CN railway and the question of noise levels. A noise study has been completed by the applicant which addresses noise from the CN rail line and from Wilson Street which forms the western boundary of the lands. The results of the study indicate that sound levels due to the operations of existing road and rail traffic will exceed the relevant Ministry of Environment Guidelines, but the development of the proposed residential use is feasible and appropriate means of mitigating the sound levels exist.

Via Rail Canada also commented on this application and expressed some concerns with the proximity of the development to their main line. They acknowledge the fact that a railway noise and feasibility report has been completed, however, they state that they have no evidence that the safety measures will be addressed. As such, Via has requested that all of their noise, vibration and safety requirements be included as conditions of approval if in fact, the County decides to permit the Official Plan change. Planning staff have reviewed Via's principal main line requirements and have found them very similar to those submitted by CN Rail. Various policy conditions have been included in the text of the proposed amendment to the Official Plan to address the concerns of CN and Via. Site plan control will be used as the principal means of addressing the concerns and an acoustical engineer will be involved in that process.

M. Misek-Evans refers to the adoption of a resolution by Woodstock City Council on May 1, which supports the Official Plan Amendment. She indicates that the Planning staff also support the amendment going forward.

The Chair asks if there are any members of Council wishing to ask questions of M. Misek-Evans. No questions are forthcoming.

The Chair asks if there is anyone in attendance wishing to speak in support of the application. No one indicates such intent.

The Chair asks if there is anyone present wishing to speak in opposition to the application. No one indicates such intent.

RESOLUTION NO. 10:

Moved by: James Hayes  
Seconded by: Margaret Lupton

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (10:43 a.m.)

C-4 2008-130  
Re: Application for Official Plan Amendment  
OP 11-158 - Sun Wear Inc.

RESOLUTION NO. 11:

Moved by: James Hayes  
Seconded by: Margaret Lupton

That the recommendations contained in Report No. C-4 2008-130, titled "Application for Official Plan Amendment - OP 11-158 - Sun Wear Inc.", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-4 2008-130:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan amendment for Application No. OP 11-158.

Further, that County Council approve an application to amend the Official Plan submitted by Sun Wear Inc. to redesignate the subject lands from 'Service Commercial' to 'Medium Density Residential' to facilitate the conversion of an existing industrial building into a residential apartment building comprising up to 75 units as the proposed amendment maintains the general intent and purpose of the Official Plan as it pertains to residential development in the City of Woodstock and that Council approve the attached Official Plan Amendment to the County of Oxford Official Plan and that the County raise the necessary implementing by-law.

RESOLUTION NO. 12:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That Council rise and go into a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-159, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (10:45 a.m.)

4. Application for Official Plan Amendment  
2141076 Ontario Inc. - OP 11-159  
to redesignate the subject lands from "Service Commercial" to  
"Medium Density Residential" - the subject lands are located on  
the west side of Mill Street, just north of Main Street and are municipally  
known as 62 Mill Street, Woodstock

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to highlight the nature of this application. M. Misek-Evans draws Council's attention to the various Plates in the report explaining that, in the case of Plate 1, Title Location Map, that the property marked as C4-28 is the only lands that are being re-designated for medium density residential use. These lands are to be developed for a 3-storey, 39 unit apartment building. The applicant has indicated that the building will comprise 27 one-bedroom units and 12 two-bedroom units. M. Misek-Evans comments that the project has received a funding commitment from the Ministry of Municipal Affairs and Housing in the amount of \$2.1M for 30 of the proposed 39 units under the Brownfield's initiative of the Rental and Supportive component of the Canada-Ontario Affordable Housing Program.

M. Misek-Evans also points out that the applicant has applied to sever a parcel of land comprising of 1,427 sq. meters (15,360 sq. feet) for future commercial use and retain approximately 4,753 sq. meters (51,162 sq. feet) for the above-noted residential use. The subject lands are currently vacant. The lands front on and have direct access to Mill Street, which is an arterial road under the jurisdiction of the County.

This application was originally before Council at the April 9 session but the applicant at that time had failed to provide adequate information regarding the extent of the flood plain associated with Cedar Creek to the Upper Thames River Conservation Authority.

M. Misek-Evans explains that the application is consistent with the Provincial Policy Statement and also with the County's Official Plan.

In terms of the agency review, the key agency commenting at this time is the UTRCA. The whole of the subject lands are affected by the Authority's regulations and are therefore, subject to the permit requirements of the Authority. The Authority is generally supportive of the applicant's proposal, however, there are a number of items listed by the Authority that will require additional information from the applicant prior to the issuance of permits. The various conditions imposed by the Authority can be addressed by the Authority's permit process and the City's site plan approval process.

M. Misek-Evans goes on to explain that the applicant is in the process of completing an Environmental Site Assessment (ESA) for the property. Staff have discussed the progress of the ESA with the applicant's environmental consultant and are satisfied that the review of the ESA can be addressed through the site plan control process.

M. Misek-Evans concludes her comments by mentioning that the City of Woodstock Council passed a resolution in support of the application at its meeting on May 1 and the Community and Strategic Planning Office does support the proposal going forward.

The Warden asks if any members of Council have questions for M. Misek-Evans. No questions are forthcoming.

The Chair asks if there is anyone present wishing to speak in favour of the application. No one indicates such intent. The Chair asks if there is anyone wishing to speak in opposition to the application. No one indicates such intent.

RESOLUTION NO. 13:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (10:49 a.m.)

C-5 2008-131  
Re: Application for Official Plan Amendment  
OP 11-159 - 2141076 Ontario Inc.

RESOLUTION NO. 14:

Moved by: Kenn. R. Howling  
Seconded by: Donald Doan

That the recommendations contained in Report No. C-5 2008-131, titled "Application for Official Plan Amendment - OP 11-159 - 2141076 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-5 2008-131:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan amendment for Application No. OP 11-159.

Further, that County Council approve an application to amend the Official Plan submitted by 2141076 Ontario Inc. to redesignate the subject lands from 'Service Commercial' to 'Medium Density Residential' to facilitate the development of a three storey, 39 unit apartment building on the site as the proposed amendment maintains the general intent and purpose of the Official Plan as it pertains to residential development in the City of Woodstock and that Council approve the attached Official Plan Amendment to the County of Oxford Official Plan and that the County raise the necessary implementing by-law.

At 10:51 a.m. Council recesses for a break.

At 11:01 a.m. Council resumes with the Deputy Warden in the chair.

All members of Council present except Warden Holbrough and Councillor Molnar.

Warden Holbrough returns to the meeting at 11:43 a.m.

6. DELEGATIONS AND PRESENTATIONS:

1. Brenda Lammens, Chair  
Harold Schooley, Director  
Ontario Fruit and Vegetable Growers Association  
Re: Erie Agri-Food Innovations Initiative

Brenda Lammens comes forward to address Council and starts her presentation by noting that the Ontario Fruit and Vegetable Growers Association has 7,500 members and represents 125 different crops that are planted in Ontario. She explains that she is here today to represent the Erie Agri-Food Innovations Initiative. This initiative is to help organize vegetable and fruit production in the Province and introduce a value added component. Five Counties are being targeted for this initiative, specifically Middlesex, Elgin, Oxford, Brant and Norfolk.

B. Lammens asks Harold Schooley, a Director of the OFVGA, to explain in more detail about the initiative. H. Schooley refers to the fact that he is the Chair of the committee of the OFVGA that is directing the application to the senior levels of government for funding of this initiative. He is an apple grower. He explains that the report on the initiative is part of the Council agenda. They are making an application to Can Advance for funding of \$1.1M over the four year life of the project. The intent of the monies is to engage a Director of Innovation and Commercialization. This individual would seek sustainable alternatives in terms of food and vegetable production in the five-county area. H. Schooley emphasizes that there are few areas in Canada which have the capacity to deal with a variety of crops and one of those areas is the five-county area comprising SCOR. Sometimes ideas are generated for certain vegetables to be grown whereas in fact, there is no market for the produce to the required scale and magnitude to make it profitable.

H. Schooley observes that the consumer is looking for healthy foods and foods that are grown in a responsible fashion. From the standpoint of the grower, however, there is a critical need to add value to the produce that is grown and ideas in order to achieve this will be part of the task of the Director to be engaged. The incumbent in that position would acquire technology from elsewhere in the world. H. Schooley mentions that the Ontario Ministry of Agriculture and Food is a partner in this project as well as the University of Guelph and a number of other agencies.

At this time, the OFVGA is seeking financial support from the municipalities. A Steering Committee would oversee the actual project and there would be municipal representatives on that Steering Committee. The proposal was presented to the Deputy Minister of the Provincial Ministry of Agriculture and Food in late April and at that time the Association was told to think bigger and told to look at SCOR (South Central Ontario Region) as a possible means of funding. This initiative fits into the agri-food part of the SCOR mandate.

B. Lammens then addresses Council again noting that Oxford is the fifth presentation that has been made over the past few weeks. The Association is seeking \$10,000 per year from Oxford over a four year period. The intention is for these dollars to be matched by the Adaptation Council and the monies would be used to engage a "go to" person.

The Warden asks if members of Council have questions for the delegation.

Deputy Warden McKay asks for a report on the status of the presentations that have already been made. B. Lammens explains that Norfolk has committed \$80,000 over four years whereas Brant County has not been heard from although a committee meeting was held on Monday. In the case of Elgin, a presentation was made yesterday but no financial commitment was made at that meeting. For Middlesex, the presentation was also made yesterday and the request was referred to a committee. The Adaptation Council will be looking at the application of the Association before the end of May but the dollars need to be committed now in order to assist the application going forward.

Councillor Hayes enquires as to where the Director that is engaged would be physically located. B. Lammens indicates that the Director would be housed in the Association's offices in Guelph.

Councillor Harding enquires as to how much money the growers are actually putting into this project. The response is \$100,000 per year and individual produce growers are also looking at putting money into the project.

Councillor Harding asks as to who advised the Association that Councils cannot encumber future Councils in terms of endorsing a multi-year grant. B. Lammens responds that it was the County of Norfolk.

Councillor Harding asks how the \$10,000 amount was decided. B. Lammens indicates that it was determined as being a reasonable number considering the return coming back to produce producers.

Councillor Sobeski notes that four crops were mentioned in the background material to this request and wonders if those are the only ones that are being earmarked. B. Lammens indicates that other produce groups will be approached as well.

Councillor Sobeski asks whether other jurisdictions have also followed the same path as this particular initiative and the answer is affirmative. H. Schooley further responds indicating that a different approach is needed and the proposed Director would be out acquiring licensing in the market. B. Lammens mentions quick frozen produce and the advantages of that technique.

Deputy Warden McKay wonders whether this proposal will fit into the intentions of SCOR and he directs his question to Councillor Doan who is on the executive. Councillor Doan replies indicating that SCOR would be interested when they are fully organized which is expected to be in the next two or three months.

Councillor Lupton comments on the fact that it is very hard to shop Canadian in the case of searching for salad greens. B. Lammens explains that the producer has to have product 52 weeks of the year and due to seasonality, it is hard for Ontario producers to be on the shelf for that span of time. H. Schooley mentions the fact that strawberries have improved in taste, even the ones from California, over the past number of years and it is important for Ontario producers to start to change our thinking. He questions why Ontario producers couldn't grow strawberries for at least 20 weeks of the year. The producers have to expand innovative approaches to allow for longer seasons and more importantly, to do focus marketing along with the innovations.

RESOLUTION NO. 15:

Moved by: Donald Doan  
Seconded by: Patrick Sobeski

That Oxford County Council supports a contribution of \$10,000 per year for the next four years to the Ontario Fruit and Vegetable Growers Association towards their "Erie Agri-Food Innovations Initiative" project, subject to a successful review of the project application by the Federal government, and that:

- (a) a copy of this resolution be forwarded to the Oxford M.P. and M.P.P.;

- (b) the monies for the contribution in 2008 be taken from the Corporate Services Reserve and that future \$10,000 amounts be included in the "Grants" portion of the County budgets for 2009, 2010 and 2011.

DISPOSITION: Motion Carried

At 11:49 a.m. the Warden assumes the Chair.

2. Dr. Bill McLeish  
Terri McCartney  
Oxford Suicide Prevention Coalition  
Re: New Booklet - Oxford Suicide Prevention Coalition

Terri McCartney comes forward to address Council. She explains that she is the Educator/Volunteer Coordinator for the Oxford Branch of the Canadian Mental Health Association. She is accompanied by Dr. Bill McLeish, a County Coroner. T. McCartney explains that Dr. McLeish and herself are representing the Oxford Suicide Prevention Coalition, which is a citizens grassroots group working to prevent suicide in Oxford County.

T. McCartney goes on to explain that eight to twenty people die by suicide every year in Oxford County. Many of these deaths are preventable including many of the approximately 400 people that die by suicide in Canada each year. She proceeds to explain to Council the vision of the local prevention group as well as outline the mission and the various goals of the local coalition. With respect to the goals, there are three primary ones including public awareness, education and skill development and public health advocacy, all of which are aimed at the reduction of suicidal behaviour in the County.

T. McCartney emphasizes that membership in the Coalition is open to any member of the Oxford County community. She points out the accountability procedures that are followed by the Coalition and the fact that the Coalition has developed and printed a handbook on Oxford County resources for anyone involved in any aspect of suicide prevention. She specifically refers to the small blue pamphlet that has been developed which has been officially endorsed by the Board of Directors of the Canadian Mental Health Association. As of this date 2,500 copies of the blue booklet have been distributed or requested.

In terms of what the Coalition is seeking from Council, they would like to see suicide taken seriously and support provided by Council for the efforts of the Coalition. They would also like Council to oversee the development of an Oxford County Suicide Prevention strategy.

At the close of T. McCartney's presentation, the Warden asks if members of Council have questions.

Councillor Talbot notes that, in the case of presentations on this subject, there are usually no questions arising because people feel awkward discussing the topic. T. McCartney certainly confirms Councillor Talbot's comments. Councillor Talbot goes on to point out that, in her own experience, it is very hard to recognize the signs of suicide when it is being contemplated. She has had four friends go this route in recent months and, in looking back, saw no obvious signs as described in the booklet. T. McCartney responds indicating that it is very easy to miss the signs or tend to ignore them since they run counter to the general character of the individual.

Dr. McLeish provides some further comment noting that a "loss" is frequently an instigator of suicide. He emphasizes that he would like to see Council oversee the development of a plan so that the general community recognizes suicide prevention as a major issue.

Councillor Harding enquires as to what specifically the Coalition is seeking in the way of support from the Department of Public Health and Emergency Services. T. McCartney explains that P.H.E.S. currently has a representative on the Coalition. Dr. McLeish further responds that it is hard for citizen groups to come up with a plan and it is important to have objectives and an approach to follow on a subject such as suicide prevention.

Councillor Harding enquires as to how the Coalition would describe its relationship with the Oxford County unit of the Canadian Mental Health Association. Dr. McLeish describes the relationship as very good and very supportive.

Councillor Harding asks if M. Bragg, Director of Public Health and Emergency Services, could inform Council regarding the Department's relationship with the Coalition. M. Bragg initiates his comments by pointing out that the mandate of the Board of Health does not directly include mental health, but the department does have a number of linkages to the mental health community. Public Health certainly does get a number of calls that are related to distress and possible suicidal behaviour. In his personal view, he would like to see suicide prevention as a program falling within the mandate of the Board of Health. He will talk to staff of the Board of Health and determine what exactly is expected of the department in relationship to the Coalition.

7. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS:

RESOLUTION NO. 16:

Moved by: Michael Harding  
Seconded by: Sandra Talbot

That the Director of Public Health and Emergency Services be asked to bring a report forward to Council outlining how the County and his Department can respond to today's presentation by the Oxford Suicide Prevention Coalition.

DISPOSITION: Motion Carried

At 12:17 p.m. Council recesses for lunch.

At 1:08 p.m. Council resumes with Warden Holbrough in the chair.

All members of Council present except Councillor Molnar.

8. CONSIDERATION OF CORRESPONDENCE:

NIL

9. REPORTS FROM DEPARTMENTS:

**A CORPORATE SERVICES**

NIL

**B SOCIAL SERVICES AND HOUSING**

B-1 2008-22

Re: Signing of Memorandum of Agreement with the Canadian Red Cross Society

RESOLUTION NO. 17:

Moved by: Margaret Lupton  
Seconded by: James Hayes

That consideration of the recommendation contained in Report No. B-1 2008-22, titled "Signing of Memorandum of Agreement with the Canadian Red Cross Society", be deferred.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. B-1 2008-22:

That a By-law be enacted authorizing the Warden and CAO/Clerk or designate, on behalf of the County, to sign an Agreement with the Canadian Red Cross Society in respect of the County of Oxford's Emergency Plan, specifically related to the role and responsibility of the Department of Social Services and Housing.

B-2 2008-23

Re: Physiotherapy Services for Woodingford Lodge

RESOLUTION NO. 18:

Moved by: Margaret Lupton

Seconded by: James Hayes

That the recommendation contained in Report No. B-2 2008-23, titled "Physiotherapy Services for Woodingford Lodge", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. B-2 2008-23:

That Oxford County Council authorize the Director of Social Services and Housing to advertise a Request for Proposals for the provision of physiotherapy services to Woodingford Lodge Long Term Care Home at all of its three sites.

B-3 2008-24

Re: Food Services for Woodingford Lodge in Tillsonburg and Ingersoll

RESOLUTION NO. 19:

Moved by: Margaret Lupton

Seconded by: James Hayes

That the recommendation contained in Report No. B-3 2008-24, titled "Food Services for Woodingford Lodge in Tillsonburg and Ingersoll", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. B-3 2008-24:

That Report No. B-3 2008-24 providing an update on food services at Woodingford Lodge Tillsonburg and Woodingford Lodge Ingersoll, be received as information.

**C COMMUNITY AND STRATEGIC PLANNING**

C-1 2008-127

Re: Response to Environmental Bill of Rights Registry Posting for part of Phase 2 Regulations of the Clean Water Act, 2006

RESOLUTION NO. 20:

Moved by: Margaret Lupton

Seconded by: James Hayes

That the recommendation contained in Report No. C-1 2008-127, titled "Response to Environmental Bill of Rights Registry Posting for part of Phase 2 Regulations of the Clean Water Act, 2006", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-1 2008-127:

That Report No. C-1 2008-127 be endorsed by County Council and be forwarded to the Strategic Policy Branch, Ministry of the Environment as the County of Oxford's response to the Environmental Bill of Rights Registry posting 010-3297, "Proposed regulations under the Clean Water Act, 2006 to introduce requirements for the Ontario Drinking Water Stewardship Program and Property Entry training under Section 88 of the Clean Water Act, 2006".

C-2 2008-128

Re: Application for Condominium Approval and Exemption from Draft Approval  
32CDM-08002 - 1220200 Ontario Inc.

RESOLUTION NO. 21:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendations contained in Report No. C-2 2008-128, titled "Application for Condominium Approval and Exemption from Draft Approval - 32CDM-08002 - 1220200 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-2 2008-128:

That Oxford County Council approve application 32CDM-08002, submitted by Michael Lake LLP, for approval of a plan of condominium relating to plans prepared by R.H. Kruys, Holstead and Redmond Ltd., for lands described as Pt Lot 17, Concession 2 (Blandford) in the City of Woodstock and furthermore;

that Oxford County Council approve application 32CDM-08002, submitted by Michael Lake LLP for exemption from draft plan of condominium for lands described as Pt Lot 17, Concession 2 (Blandford) in the City of Woodstock as all matters relating to the development have been addressed through Site Plan Approval and a registered Site Plan Agreement.

C-3 2008-129

Re: Application for Condominium Approval and Exemption from Draft Approval  
32CDM-08004 - 1129290 Ontario Inc.

RESOLUTION NO. 22:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendations contained in Report No. C-3 2008-129, titled "Application for Condominium Approval and Exemption from Draft Approval - 32CDM-08004 - 1129290 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-3 2008-129:

That Oxford County Council approve application 32CDM-08004, submitted by 1129290 Ontario Inc., for approval of a plan of condominium relating to plans prepared by Kim Husted, for lands described as Part of Lot 20 East of Broadway, Part of Lot 11 West of Brock Street, Part of Lots 21, 22 and 23 East of Broadway, Block C Plan 52 in the City of Woodstock and furthermore;

that Oxford County Council approve application 32CDM-08004, submitted by 1129290 Ontario Inc. for exemption from draft plan of condominium for lands described as Part of Lot 20 East of Broadway, Part of Lot 11, West of Brock Street, Part of Lots 21, 22 and 23 East of Broadway, Block C Plan 52 in the City of Woodstock as all matters relating to the development have been addressed through Site Plan Approval and a registered Site Plan Agreement.

C-4 2008-130  
Re: Application for Official Plan Amendment  
OP 11-158 - Sun Wear Inc.

Report dealt with under Public Meetings.

C-5 2008-131  
Re: Application for Official Plan Amendment  
OP 11-159 - 2141076 Ontario Inc.

Report dealt with under Public Meetings.

C-6 2008-135  
Re: Oxford Natural Heritage Study

RESOLUTION NO. 23:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendation contained in Report No. C-6 2008-135, titled "Oxford Natural Heritage Study", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. C-6 2008-135:

That County Council adopt Report No. C-6 2008-135 regarding continued steps toward implementation of the Oxford Natural Heritage Study, 2006 as follows:

- i) That County Council endorse the two program additions to the Clean Water Program as outlined in Appendix 2 of Report C-6 2008-135 for the balance of 2008 and forward;
- ii) That the Landsaver Award be revamped to become a stewardship award, drawing its applicants from the pool of recipients of Clean Water Program incentive funding for projects reflecting the principles of conservation of land, water and air;
- iii) That staff be authorized to promote the two tax relief programs of the provincial government, as outlined in Report C-6 2008-135, and further monitor the uptake of these tax relief programs among properties identified by the ONHS; and
- iv) that staff proceed with a peer review of the ONHS terrestrial and aquatic components, as planned in the 2008 CASPO Business Plan.

C-7 2008-136  
Re: Draft Approval of an Industrial Plan of Subdivision  
32T-07007 - Town of Ingersoll

Report dealt with under Public Meetings.

C-8 2008-137  
Re: Application for Official Plan Amendment  
OP 11-151 - Corporation of the Township of Norwich

Report dealt with under Public Meetings.

C-9 2008-142  
Re: Supplementary Report  
Draft Approval of an Industrial Plan of Subdivision  
32T-07007 - Town of Ingersoll

Report dealt with under Public Meetings.

**D PUBLIC WORKS**

D-1 2008-40  
Re: 2008 Municipal Road and Bridge Infrastructure Investment Program  
Resurfacing of Additional County Roads in 2008

RESOLUTION NO. 24:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-1 2008-40, titled "2008 Municipal Road and Bridge Infrastructure Investment Program - Resurfacing of Additional County Roads in 2008", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-1 2008-40:

That County Council authorize Public Works to extend the previously awarded 2008 cold in-place contract and hot mix asphalt contract as part of the 2008 Municipal Road and Bridge Infrastructure Investment program at an estimated cost of \$795,000.

D-2 2008-41  
Re: 2008 WEAO Exemplary Biosolids Management Award

RESOLUTION NO. 25:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-2 2008-41, titled "2008 WEAO Exemplary Biosolids Management Award", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-2 2008-41:

That County Council receive Public Works Department Report D-2 2008-41, to inform Council that the County will receive an award for Exemplary Biosolids Management from the Water Environment Association of Ontario, as information.

D-3 2008-42  
Re: Tavistock Drainage Disconnection Program

RESOLUTION NO. 26:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. D-3 2008-42, titled "Tavistock Drainage Disconnection Program", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-3 2008-42:

That County Council endorse funding of the Drainage Disconnection Program in Tavistock contained in Public Works Department Report D-3 2008-42, and direct Public Works staff to work out the program implementation in conjunction with Township of East Zorra-Tavistock staff.

**E HUMAN RESOURCES**

NIL

**F C.A.O./CLERK**

F-1 2008-10  
Re: 2008 Oxford Visitor Guide

RESOLUTION NO. 27:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. F-1 2008-10, titled "2008 Oxford Visitor Guide", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-1 2008-10:

That Report No. F-1 2008-10, providing an update on the launch of the 2008 version of the Oxford Visitor Guide, be received as information.

F-2 2008-11  
Re: Doors Open Ontario 2008 Guide

RESOLUTION NO. 28:

Moved by: Sandra Talbot  
Seconded by: Michael Harding

That the recommendation contained in Report No. F-2 2008-11, titled "Doors Open Ontario 2008 Guide", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-2 2008-11:

That Report No. F-2 2008-11, providing an update on continued exposure for heritage, trails, agriculture and green buildings in Oxford, through the Doors Open Ontario program, be received as information.

F-3 2008-12  
Re: Trails Development - Woodstock to Beachville

RESOLUTION NO. 29:

Moved by: Sandra Talbot  
Seconded by: Michael Harding

That the recommendation contained in Report No. F-3 2008-12, titled "Trails Development - Woodstock to Beachville", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-3 2008-12:

That County Council endorse the use of County property adjacent to the Thames River between Woodstock and Beachville, for future use as pedestrian trails, as outlined in the Stantec Report to Council on September 27, 2007.

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

G-1 2008-10  
Re: School Nutrition Programs

RESOLUTION NO. 30:

Moved by: Sandra Talbot  
Seconded by: Don McKay

That the recommendation contained in Report No. G-1 2008-10, titled "School Nutrition Programs", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-1 2008-10:

That County Council receive report G-1 2008-10 outlining School Nutrition Programs and Funding Enhancements as information.

**H WARDEN**

NIL

10. UNFINISHED BUSINESS:

NIL

11. NOTICE OF MOTIONS:

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS:

Councillor Harding comments that it is great for Council to be in the new Chamber in the Administration Building. He goes on to note a few items that he feels should be addressed over the course of the next few weeks. Reference is made to the fact that the drawers that are provided for each Councillor should be either moved to the left or right so that they are not impeding leg movements. Councillor Harding also suggests that staff who are present at Council meetings and authors of reports being presented to Council should be coming to the front of the Chamber to address Council as opposed to speaking from the gallery. He also wonders whether it is time to reconsider the matter of Councillors standing to address Council.

The C.A.O./Clerk advises Council that the rules of procedure that are in effect do require Councillors to stand. A report will be brought forth to the next meeting of Council to allow Council to review this procedure.

At Councillor Harding's prodding, Council engaged in a short discussion of the chairs that are currently situated in the Chamber. It is pointed out that these chairs are not permanent and, in fact, have been moved into the Chamber from adjoining Board Rooms. It is the general consensus that Council would like to sample other chairs to determine if the current ones are to be retained.

Councillor Harding also wonders if reports generated by the Community and Strategic Planning Office can now contain photos of the properties similar to what is presented in Land Division reports. M. Misek-Evans indicates that this can be done and will be initiated within the course of the next month.

Warden Holbrough comments on his activities and notes that it has been a busy time for everyone over the last three weeks as the move has been carried out between the Court House and the new Administration Building.

The Warden notes that he attended the Oxford County Studio Tour on Sunday, May 3 and visited two or three studios of artisans in the County. This was a first time event and was well received and well attended. The Warden also attended the Family Fun Day that was organized by the Oxford County Board of Health and held on May 9. The Warden was also present at Touch a Truck which took place at the fairgrounds in Woodstock on May 10. Over the course of the period between April 26 and April 30, the County emergency control group was called together for two meetings concerning the possible evacuation of residents of communities in the James Bay area. The Warden points out that there will be a debriefing session held over the course of the next week regarding the entire process of gearing up for that evacuation which, in the end result, did not involve Oxford.

The Warden also attended the annual meeting of the Woodstock B.I.A. and he thanks members of Council for their attendance at the celebration of the Court House Council Chamber which was held on the evening of May 13. The Warden also mentions a meeting today between the Mayor and Town staff in Tillsonburg and some County staff regarding a number of outstanding issues between the Town and the County and the positive approach that was displayed by attendees.

On Friday, May 9, the Warden attended an announcement in the village of Bayfield regarding funding that will be provided to the Southwest Economic Assembly to the tune of \$300,000 over two years to assist them in getting established as a major promotional organization for Southwestern Ontario. Finally, the Warden refers to his attendance at an event organized by Toyota on May 12 at the new Woodstock assembly plant.

Looking ahead, the Warden mentions meetings coming up with the Ministry of Natural Resources on May 28 and June 4. In the case of the June 4 meeting, Ingersoll representatives will be meeting with the Minister to discuss growth impediments for the Town as it pertains to limestone deposits bordering the Town boundary. On May 28, Zorra Township will be meeting with the same Minister on the subject of aggregate operations in the Thamesford area.

The Warden indicates that there will be a meeting of the Council Remuneration Review Committee on Thursday, May 22 at the Administration Building. Further details will be sent to participants during the course of the next day.

J. Kubiak, Corporate Manager of Human Resources, reminds Council that the next meeting of Council on May 28, will start at 6:30 p.m. in order to hold the annual service awards that are part of the recognition of staff.

13. CLOSED SESSION:

RESOLUTION NO. 31:

Moved by: Sandra Talbot  
Seconded by: Don McKay

That Council rise and go into a Closed session for the purpose of considering Report No. E-1 (CS) 2008-4 regarding matters that have not been made public concerning labour relations.

DISPOSITION: Motion Carried (2:22 p.m.)

Oxford County Council meets in Closed session, as part of a regular meeting, this fourteenth day of May 2008, in the Council Chamber, County Administration Building, Woodstock.

A. CLOSED SESSION COMMENCEMENT TIME:

2:22 p.m., with Warden Holbrough in the chair.

All members of Council present except Councillor Molnar.

Staff Present: K. J. Whiteford, Chief Administrative Officer/Clerk  
M. R. Bragg, Director of Public Health and Emergency Services  
L. S. Buchner, Director of Corporate Services  
J. Kubiak, Corporate Manager of Human Resources  
M. Misek-Evans, Corporate Manager of Community and Strategic Planning  
A. C. Orvidas, Director of Social Services and Housing  
R. G. Walton, Director of Public Works

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

C. DELEGATIONS AND PRESENTATIONS:

NIL

D. CONSIDERATION OF CORRESPONDENCE:

NIL

E. REPORTS FROM DEPARTMENTS:

**A CORPORATE SERVICES**

NIL

**B SOCIAL SERVICES AND HOUSING**

NIL

**C COMMUNITY AND STRATEGIC PLANNING**

NIL

**D PUBLIC WORKS**

NIL

**E HUMAN RESOURCES**

E-1 (CS) 2008-4

**F C.A.O./CLERK**

NIL

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

NIL

**H WARDEN**

NIL

F. UNFINISHED BUSINESS:

NIL

G. NEW BUSINESS/ENQUIRIES/COMMENTS:

NIL

H. TIME OF COMPLETION OF CLOSED SESSION:

2:26 p.m.

RESOLUTION NO. 32:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That Council rise and reconvene in Open session.

DISPOSITION: Motion Carried (2:26 p.m.)

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

**A CORPORATE SERVICES**

NIL

**B SOCIAL SERVICES AND HOUSING**

NIL

**C COMMUNITY AND STRATEGIC PLANNING**

NIL

**D PUBLIC WORKS**

NIL

**E HUMAN RESOURCES**

E-1 (CS) 2008-4

RESOLUTION NO. 33:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the recommendation contained in Report No. E-1 (CS) 2008-4 be adopted.

DISPOSITION: Motion Carried

**F C.A.O./CLERK**

NIL

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

NIL

**H WARDEN**

NIL

15. BY-LAWS:

BY-LAW NO. 4948-2008

Being a By-law to adopt Amendment Number 128 to the County of Oxford Official Plan.

BY-LAW NO. 4949-2008

Being a By-law to adopt Amendment Number 132 to the County of Oxford Official Plan.

BY-LAW NO. 4950-2008

Being a By-law to adopt Amendment Number 133 to the County of Oxford Official Plan.

BY-LAW NO. 4951-2008

Being a By-law to authorize the Warden and Clerk to sign a Tiered Response Agreement with the Town of Tillsonburg (Fire Department).

BY-LAW NO. 4952-2008

Being a By-law to authorize the Warden and Clerk to sign an Agreement between the County of Oxford and Atlantic Packaging Products Ltd. to allow the discharge of extra-strength sewage into the County of Oxford sewage collection and treatment system in the Town of Ingersoll.

BY-LAW NO. 4953-2008

Being a By-law to repeal those portions of By-laws No. 4260-2003, No. 4823-2007 and No. 4824-2007 with respect to the collection of waste and recyclable materials and to authorize the Warden and Clerk to sign a Contract Agreement with Halton Recycling Ltd. for the provision of garbage, recycling and large article collection services for the County.

BY-LAW NO. 4954-2008

Being a By-law to authorize the County of Oxford ("County") to establish, maintain and operate facilities to provide for the management transfer and disposal of solid waste and recyclable materials.

BY-LAW NO. 4955-2008

Being a By-law to authorize the Warden and Clerk to sign an Encroachment Agreement between the County of Oxford, the Tillsonburg Golf and Country Club Limited and the Town of Tillsonburg.

RESOLUTION NO. 34:

Moved by: Patrick Sobeski

Seconded by: Kenn. R. Howling

That the following By-laws be now read a first and second time: No. 4948-2008, No. 4949-2008, No. 4950-2008, No. 4951-2008, No. 4952-2008, No. 4953-2008, No. 4954-2008 and No. 4955-2008.

DISPOSITION: Motion Carried

RESOLUTION NO. 35:

Moved by: Patrick Sobeski  
Seconded by: Kenn. R. Howling

That the following By-laws be now given third and final reading: No. 4948-2008, No. 4949-2008, No. 4950-2008, No. 4951-2008, No. 4952-2008, No. 4953-2008, No. 4954-2008 and No. 4955-2008.

DISPOSITION: Motion Carried

16. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, May 28, 2008 at 6:30 p.m.

2:29 p.m.

Minutes adopted on May 28, 2008 by Resolution No. 2

*"Paul J. Holbrough"*

WARDEN

*"Kenneth J. Whiteford"*

CLERK