

MINUTES
OF THE
COUNCIL OF THE
COUNTY OF OXFORD

County Council Chamber
Woodstock
December 1, 2008

MEETING #31

Oxford County Council meets in a special session this first day of December 2008, in the Council Chamber, County Administration Building, Woodstock.

1. CALL TO ORDER:

6:04 p.m., with Deputy Warden McKay in the Chair.

All members of Council present except Warden Holbrough and Councillor Howling.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer
L. S. Buchner, Director of Corporate Services
J. Kubiak, Corporate Manager of Human Resources
M. Metcalfe, Acting Director of Public Health and Emergency Services
M. Misek-Evans, Corporate Manager of Community and Strategic Planning
B. J. Tabor, Deputy Clerk
D. Aristone, Manager of Accounting

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Stephen Molnar

Seconded by: Patrick Sobeski

That the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. FACILITATOR'S INTRODUCTION:

Deputy Warden McKay welcomes the members to the first of the 2009 Budget meetings. He points to a book he is reading titled "Outliers – A Story of Success" written by Malcolm Gladwell and other books on how to get things done and hopes that Council can be successful in this budgeting process. He asks each member of Council regarding their goals and expectations in order to support and understand each other and work toward a common end. Each member expresses their thoughts on the 2009 Budget process with a main concern being the financial times we are living in and balancing that with providing the services needed.

Deputy Warden McKay suggests that the meeting will be handled in the same way as previous budget meetings held in the past two years with Councillors having the opportunity to ask for information and clarification, and to offer suggestions. If specific information is asked for or if there is need for further discussion those items will be recorded on a list similar to what was done in previous budget sessions.

5. DELEGATIONS AND PRESENTATIONS:

RESOLUTION NO. 2:

Moved by: Stephen Molnar
Seconded by: Patrick Sobeski

That the Council rise and go into Committee of the Whole.

DISPOSITION: Motion Carried (6:30 p.m.)

BUSINESS PLANS AND BUDGETS:

A INTERDEPARTMENTAL CHARGES

L. Buchner, Director of Corporate Services, speaks to and responds to questions regarding the Interdepartmental Charges portion of the Budget.

B TOURISM

C. Bingham, Tourism Specialist, speaks to and responds to questions regarding the Tourism Business Plan and Draft Budget.

C PROVINCIAL OFFENCES

S. Schmid, Manager of Customer Service, speaks to and responds to questions regarding the Provincial Offences Business Plan and Draft Budget.

At 7:34 p.m. Council recesses for a break.

At 7:44 p.m. Council resumes with Deputy Warden McKay in the Chair.

All members of Council present except Warden Holbrough and Councillor Howling.

D CUSTOMER SERVICE

S. Schmid, Manager of Customer Service, speaks to and responds to questions regarding the Customer Service Business Plan and Draft Budget.

E INFORMATION SYSTEMS

J. Moore, Manager of Information Systems, speaks to and responds to questions regarding the Information Systems Business Plan and Draft Budget.

F HUMAN RESOURCES

J. Kubiak, Corporate Manager of Human Resources, speaks to and responds to questions regarding the Human Resources Business Plan and Draft Budget.

G COMMUNITY AND STRATEGIC PLANNING

Deferred to next Budget meeting.

H FINANCE

Deferred to next Budget meeting.

I GRANTS

Deferred to next Budget meeting.

J CONSERVATION AUTHORITIES

Deferred to next Budget meeting.

K COUNCIL

Deferred to next Budget meeting.

Council concludes its review at this point in the Agenda. A summary list is provided on items needing follow-up:

Further Information from Staff Required

- Tourism – room tax levy educational report
- Provincial Offences – electronic ticket entry
- Provincial Offences/Public Works – court and administration location
- Information Systems – analysis of website visits as part of communications strategy
- Information Systems – COIN fibre connection between Tillsonburg, Ingersoll and Woodstock – under PacketWorks/County MSA
- Human Resources – orientation program delivered electronically

RESOLUTION NO. 3:

Moved by: Stephen Molnar
Seconded by: Patrick Sobeski

That Council, in Committee of the Whole, rise and reconvene as Oxford County Council.

DISPOSITION: Motion Carried (8:58 p.m.)

6. NEW BUSINESS/ENQUIRIES/COMMENTS:

NIL

7. CLOSED SESSION:

RESOLUTION NO. 4:

Moved by: James Hayes
Seconded by: Margaret Lupton

That Council rise and go into a Closed session for the purpose of considering a verbal report from the Acting C.A.O., regarding matters that have not been made public concerning personal matters about identifiable individuals.

DISPOSITION: Motion Carried (8:59 p.m.)

Oxford County Council meets in Closed session, as part of a special meeting, this first day of December 2008, in the Council Chamber, County Administration Building, Woodstock.

A. CLOSED SESSION COMMENCEMENT TIME:

8:59 p.m., with Deputy Warden McKay in the chair.

All members of Council present except Warden Holbrough and Councillor Howling.

Staff Present: M. R. Bragg, Acting Chief Administrative Officer
L. S. Buchner, Director of Corporate Services
J. Kubiak, Corporate Manager of Human Resources
M. Metcalfe, Acting Director of Public Health and Emergency Services
M. Misek-Evans, Corporate Manager of Community and Strategic Planning
B. J. Tabor, Deputy Clerk
D. Aristone, Manager of Accounting

B. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

C. DELEGATIONS AND PRESENTATIONS:

NIL

D. CONSIDERATION OF CORRESPONDENCE:

NIL

E. REPORTS FROM DEPARTMENTS:

A CORPORATE SERVICES

NIL

B SOCIAL SERVICES AND HOUSING

NIL

C COMMUNITY AND STRATEGIC PLANNING

NIL

D PUBLIC WORKS

NIL

E HUMAN RESOURCES

NIL

F C.A.O./CLERK

M. Bragg, Acting C.A.O., gives a verbal report concerning personal matters about identifiable individuals. Staff are provided direction regarding follow-up and negotiation and a written report will be brought forward on the matter.

G PUBLIC HEALTH AND EMERGENCY SERVICES

NIL

H WARDEN

NIL

F. UNFINISHED BUSINESS:

NIL

G. NEW BUSINESS/ENQUIRIES/COMMENTS:

NIL

H. TIME OF COMPLETION OF CLOSED SESSION:

9:10 p.m.

RESOLUTION NO. 5:

Moved by: James Hayes
Seconded by: Margaret Lupton

That Council rise and reconvene in Open session.

DISPOSITION: Motion Carried (9:10 p.m.)

8. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

Not Required.

9. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, December 10, 2008 at 9:30 a.m.

9:10 p.m.

Minutes adopted on December 10, 2008 Resolution No. 2

"Paul J. Holbrough"

WARDEN

"Brenda J. Tabor"

DEPUTY CLERK