

MINUTES  
OF THE  
MUNICIPAL COUNCIL OF THE CORPORATION  
OF THE  
COUNTY OF OXFORD

County Council Chamber  
Woodstock  
November 8, 2006

MEETING #26

Oxford County Council meets in regular session this eighth day of November 2006, in the Council Chamber, County Building, Woodstock.

1. CALL TO ORDER:

9:42 a.m., with Warden Woolcott in the chair.

All members of Council present except Councillor Semeniuk.

Staff Present: K. J. Whiteford, Chief Administrative Officer/Clerk  
M. R. Bragg, Director of Public Health and Emergency Services  
L. S. Buchner, Director of Corporate Services  
J. Kubiak, Corporate Manager of Human Resource  
M. Misek-Evans, Corporate Manager of Community and Strategic Planning  
A. C. Orvidas, Director of Social Services and Housing  
R. G. Walton, Director of Public Works

2. APPROVAL OF AGENDA:

RESOLUTION NO. 1:

Moved by: Susan Hampson

Seconded by: Paul Holbrough

That the Agenda and Additional Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING:

Council Minutes of October 25, 2006

RESOLUTION NO. 2:

Moved by: Susan Hampson  
Seconded by: Paul Holbrough

That the Council Minutes of October 25, 2006 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS:

RESOLUTION NO. 3:

Moved by: Susan Hampson  
Seconded by: Paul Holbrough

That Council rise and go into a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-136, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (9:45 a.m.)

1. Application for Official Plan Amendment OP 11-136  
- 2072075 Ontario Inc.  
for lands described as Lot 250, Plan 279, municipally known as 119-123 John Street, in the Town of Ingersoll to redesignate the subject lands from "Residential" to "Central Business District" to permit the extension of the limits of the Central Business District onto the subject property in order to permit a multi-family residential development

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to highlight the nature of this application. M. Misek-Evans explains that this amendment to the Official Plan is to extend the limits of the Central Business District onto the subject property in order to permit a multi-family residential development. The subject property is currently designated Low Density Residential and contains an older vacant residential building which is to be removed to accommodate the proposal. The applicant is seeking permission to construct two three-storey apartment units, one consisting of 15 dwelling units and the second containing 14 dwelling units and a utility room. The proposal also includes 36 on-site parking spaces. The applicant has indicated that the units are intended to be rental units. Additionally, the applicant has applied to the County of Oxford to receive funding through the Canada/Ontario Affordable Housing Program to support the creation of affordable housing. The applicant has indicated that 12 of the units in this development have qualified for funding as "affordable". The balance of the units would be market rate units.

With respect to the Provincial Policy Statement, there is compliance by this proposal with the Statement. With respect to the review by the Planning Office, it was noted that the density of the development is higher than it should be in order to achieve appropriate compatibility with lower density neighbouring land uses. Planning staff are recommending that the proposed number of units be reduced to the upper end of the medium density or lower end of the high density range (i.e. 18 – 21 dwelling units). By taking this step, the development could likely be redesigned in a manner that would be more in keeping with the intent of the Official Plan for Medium Density Residential development. The Planning Office is recommending the approval of the application provided that there is a revision to reduce the number of units on the property to 18 – 21.

On November 6<sup>th</sup>, the Council of the Town of Ingersoll adopted a resolution to support this application. M. Misek-Evans circulates to the members of Council a copy of a November 7th letter from the Clerk/Deputy Administrator of the Town of Ingersoll indicating the Council's position on this application.

The Chair asks if any members of Council have questions for M. Misek-Evans. No questions are forthcoming.

The Chair asks if there is anyone in the gallery wishing to speak in support of the application.

Odette Gomes comes forward to address Council. She explains that she represents the planning consulting firm of Planning and Engineering Initiatives Limited and their client is the numbered company which is promoting this application. O. Gomes indicates to Council that her client has in fact reduced the number of residential units associated with this proposal to 21. She stresses that the development will look like townhouses since they are in fact, attached triplexes. Her client will also be seeking variances to the requirements for landscaped open space as well as lot area reductions as part of the zoning process. In her view, a mix of housing will be provided by this development. O. Gomes goes on to outline the position of the Province of Ontario with respect to their role in community planning and the need for more compact communities with an appropriate mix of housing types. The Province is also encouraging more redevelopment of existing sites in communities and the redevelopment of her client's property meets the provincial requirements full square. Furthermore, her client's proposal responds to urban design needs and is definitely consistent with the character of the overall community.

The Chair asks if there are questions for O. Gomes.

Councillor Holbrough enquires as to when the construction on this development might proceed. O. Gomes responds that her client is anxious to start construction in the spring of 2007. Councillor Holbrough also enquires as to whether an amenity area can be accommodated as part of the development and the response is affirmative since the amenity area will be included as part of the site planning process.

RESOLUTION NO. 4:

Moved by: Michael Harding  
Seconded by: James Hayes

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (9:53 a.m.)

C-2 2006-367  
Re: Application for Official Plan Amendment  
- OP 11-136 – 2072075 Ontario Inc.

RESOLUTION NO. 5:

Moved by: Michael Harding  
Seconded by: James Hayes

That the recommendations contained in Report No. C-2 2006-367, titled "Application for Official Plan Amendment – OP 11-136 – 2072075 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-2 2006-367:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan amendment for Application No. OP 11-136.

Further, that County Council approve an application to amend the County of Oxford Official Plan for lands described as Lot 250, Plan 279, municipally known as 119-123 John Street, in the Town of Ingersoll to redesignate the subject lands from 'Residential' to 'Central Business District' to permit the extension of the limits of the Central Business District onto the subject property in order to permit a multi-family residential development and that Council approve the attached Amendment No. 116 to the County of Oxford Official Plan and that the County raise the necessary implementing by-law.

RESOLUTION NO. 6:

Moved by: Michael Harding  
Seconded by: James Hayes

That Council rise and go into a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan Amendment for Application No. OP 11-129, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried (9:54 a.m.)

2. Application for Official Plan Amendment OP 11-129  
- Starbank Development Corporation  
for lands described as Part of Lot 18, Concession 2 in the former Township of East Oxford, now in the City of Woodstock to amend the policies of the "Regional Commercial Node" to permit development on one site within the "Regional Commercial Node" to exceed 1,858 square metres; and to permit a financial office not exceeding 465 square metres

The Chair asks M. Misek-Evans, Corporate Manager of Community and Strategic Planning, to outline the nature of this application. M. Misek-Evans explains that there are two reports before Council, Report No.'s C-1 2006-362 and C-3 2006-368. The second Report, C-3 2006-368, is a supplementary report and it is intended that the recommendation in that report be considered by Council today.

The applicant, as explained by M. Misek-Evans, is seeking an exemption to the number of square metres of development that would be allowed as part of a Regional Commercial Node. The subject lands, which are currently designated Regional Commercial Node comprise approximately 5.12 hectares (12.65 acres) located on the east side of Norwich Avenue between Parkinson Road and Montclair Drive. The lands are currently occupied by a tire manufacturing facility which will be removed from the lands. The applicant has indicated that the proposed development of the lands will consist of up to 7,432 square metres (80,000 square feet) of gross leasable commercial space comprising 3,250 square metres (35,000 square feet) for a supermarket (with potential for an additional 929 square metres (10,000 square feet)). The development will also include a 1,394 square metre (15,000 square feet) drug store, a 465 square metre (5,000 square feet) bank, approximately 10,000 square feet of other service and personal care space as well as an additional 1,394 square metres (15,000 square feet) of specialty retail space. Currently, the policies of the Official Plan for Regional Commercial Node require an Official Plan amendment to permit development on one site to exceed 1,858 square metres (20,000 square feet).

The applicant's market analysis in support of the proposed development was the subject of a peer review undertaken by a consultant engaged by the County. It is the opinion of the County's peer review consultant that there is additional capacity in the Woodstock trade area to support new commercial development on the applicant's site. Leading up to the Woodstock City Council public meeting on the evening of October 30th, Planning Office staff were of the opinion that the allocation of commercial space could be based on a retail food store of approximately 35,000 square feet, specialty retail space of approximately 30,000 square feet including a drug store, and 15,000 square feet of "service" space which includes restaurants, personal services, and a financial institution.

The supplementary Report, C-3 2006-368 was prepared to provide Council with further background for Council's consideration regarding an increase in the floor area proposed for the grocery store development on the subject lands from 35,000 square feet to 45,000 square feet. The initial report to Council included consideration of the development of a grocery store comprising 35,000 square feet which was the applicant's original proposal and was tested in both the applicants' market analysis report as well as in the subsequent peer review undertaken by the County. At the October 30, 2006, public meeting, the applicant requested that the gross floor area for the grocery store development on the site be increased to 45,000 square feet in order to accommodate the potential for expansion of the facility in the future. The Planning Office obtained an "addendum analysis" from the County's peer review consultant regarding the market impact of the increased size. The County's consultant has indicated that a 45,000 square foot grocery store on the site is feasible and has indicated that the

conclusions reached in the consideration of the applicant's original proposal were based specifically on the application that was presented at that time. The consultant goes on to indicate that the current performance level of Woodstock supermarkets is high and that the introduction of a 45,000 square foot grocery store could be supported in the near term with limited impacts on existing operations. Full recovery to current levels for all existing facilities could be expected in the second full year of operations (2008).

M. Misek-Evans explains that at the City Council meeting of November 2<sup>nd</sup>, Council accepted the revised grocery store figure as recommended by Planning staff, but they asked for the deferral of the component of the application dealing with the bank facility with a size of 5,000 square feet. Planning Office staff are now recommending that the bank component of the applicant's proposal be deferred in accordance with the City's request. The bank element of the application will be brought forward to County Council after City Council has considered the matter further.

As a further note, M. Misek-Evans indicates that traffic reports submitted by the applicant remain under consideration by the County Public Works Department and are being peer reviewed. Both the County and City Engineering Offices have indicated that the current information is sufficient to allow the proposed amendment to the Official Plan to proceed with the exception of the consideration of the bank.

The Chair asks if there are any questions for M. Misek-Evans from members of Council.

Councillor Nadalin enquires as to whether we are entering into a new frontier with respect to the relationship between the Planning Office and the positions taken by area municipal Councils. He questions why there has been a change in the position taken by the Planning Office on the subject of the bank, especially when that change of position occurred only after the City Council had requested the deferral. Councillor Nadalin makes it clear that he does not agree with the deferral request.

M. Misek-Evans responds indicating that the position of the Planning Office is consistent with past practice whereby requests for deferral by area municipal Councils have been brought forward to County Council. She emphasizes that the position of the Planning Office would not change if the City Council had rejected the application or parts of it. Gord Hough, the Woodstock City Planner, who was in attendance was asked by M. Misek-Evans to comment and G. Hough makes it clear that he has no problem with the deferral of the bank aspect of this application as requested by the City.

The Chair asks if there is anyone in attendance wishing to speak in support of the application.

Chris Pidgeon, representing the GSP Group Inc., a planning consulting firm, comes forward to address Council on behalf of the Starbank Development Corporation. C. Pidgeon explains that he has been before City Council on two occasions regarding this application and that his clients have done two separate market studies. A Canadian chartered bank has entered into a lease with his client to establish a branch bank on his client's property. C. Pidgeon emphasizes to Council that no downtown bank in Woodstock would be closed because of this initiative. C. Pidgeon also emphasizes that he is quite prepared to meet with the Woodstock B.I.A. to discuss this matter. He points out to Council that banks are permitted in Highway Commercial zoned areas. He expresses his optimism that during a two week deferral period this matter can be further considered and discussed again by Council at both the City and County level.

Councillor Molnar enquires as to whether the total development for the site totals 80,000 square feet and the answer from C. Pidgeon is affirmative.

Councillor Molnar also asks whether an increase in size for the grocery store would, in fact, affect the 80,000 square foot figure. C. Pidgeon explains that the 80,000 square foot figure is the cap on development pertaining to this site. If the grocery store expands from 35,000 to 45,000 square feet, the overall 80,000 square foot limit still applies.

Councillor Molnar also asks about the distinction between "grocery" and "retail". C. Pidgeon explains the differences and emphasizes that those differences are defined by market considerations.

Councillor Molnar also wonders whether consumers would travel further for grocery items versus DSTM merchandise (retail). C. Pidgeon indicates that grocery shopping tends to be more localized whereas consumers are more likely to drive to other communities for specific types of retail merchandise.

Councillor Harding enquires about the impact of the proposed grocery store on the existing IGA store in downtown Woodstock. C. Pidgeon indicates that the downtown IGA is not as vibrant as the other grocery stores in the City, but the overall grocery store market in Woodstock is very vibrant.

Councillor Harding also enquires as to whether the proposed grocery store is, in fact, A & P affiliated and the answer is affirmative.

Councillor Harding wonders if a new A & P would have any effect on Food Basics which is currently located in the City, but owned by A & P and the answer was negative.

C. Pidgeon goes on to explain that his client deals with blue chip firms. He is questioned about the size of the smaller retail outlets and comments that they would be in the order of 2,500 – 3,500 square feet. When it was pointed out that there is a 3,500 square foot minimum, C. Pidgeon assures Council that his client will keep above that number.

C. Pidgeon also points out that A & P will stick to food only merchandise. The company has a template for a 35,000 square foot store and requires that that template have the potential to go to 45,000 and if this criterion isn't met, the store will not be located in Woodstock.

Councillor Molnar enquires as to why Ingersoll is considered in the trading area of Woodstock whereas other urban areas are not included and he also enquires as to why there is not a policy in the Official Plan to cover off other communities. In response, M. Misek-Evans explains that the Official Plan used to have defined "areas of interest", but that policy approach was removed a few years ago. The Planning Office's current approach is to deal with applications on an individual basis and not enshrine in Official Plan policy as to the actual effect of each application vis-à-vis trade areas. In response to M. Misek-Evans, Councillor Molnar comments that the Town of Tillsonburg would like to comment on these applications in the future.

Councillor Holbrough comments on the so called "residual" that is referred to in the market analysis and peer reviews and mentions that the discrepancy between the two consulting firms is quite significant. Councillor Holbrough is concerned about a saturation point being reached especially in relation to grocery stores. G. Hough is asked to respond and notes that Urban Metrics, the County's peer review firm, looked at three separate scenarios while Clayton Research looked at only one specific scenario and therefore they are quite independent submissions.

**RESOLUTION NO. 7:**

Moved by: James Hayes  
Seconded by: Michael Harding

That Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

**DISPOSITION:** Motion Carried (10:21 a.m.)

C-1 2006-362  
Re: Application for Official Plan Amendment  
OP 11-129 – Starbank Development Corporation

RESOLUTION NO. 8:

Moved by: James Hayes  
Seconded by: Michael Harding

That the recommendations contained in Report No. C-1 2006-362, titled "Application for Official Plan Amendment – OP 11-129 – Starbank Development Corporation", be received.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-1 2006-362:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan amendment for Application No. OP 11-129.

Further, that County Council approve an application to amend the County of Oxford Official Plan by Starbank Development Corporation for lands described as Part of Lot 18, Concession 2 in the former Township of East Oxford, now in the City of Woodstock to amend the policies of the 'Regional Commercial Node' as follows:

- i) to permit development on one site within the 'Regional Commercial Node' to exceed 1,858 square metres; and
- ii) to permit a financial office not exceeding 465 square metres

as the proposed amendment maintains the general intent and purpose of the Official Plan as it pertains to commercial development in the City of Woodstock and that Council approve the attached Amendment No. 115 to the County of Oxford Official Plan and that the County raise the necessary implementing by-law.

C-3 2006-368

Re: Application for Official Plan Amendment  
OP 11-129 – Starbank Development Corporation – Supplementary Report

RESOLUTION NO. 9:

Moved by: James Hayes  
Seconded by: Michael Harding

That the recommendations contained in Report No. C-3 2006-368, titled "Application for Official Plan Amendment – OP 11-129 – Starbank Development Corporation – Supplementary Report", be adopted.

DISPOSITION: Motion Carried

Recommendations Contained in Report No. C-3 2006-368:

That Oxford County Council hold a public meeting pursuant to Section 17(15) of the Planning Act, R.S.O. 1990, as amended, to consider an application for Official Plan amendment for Application No. OP 11-129.

Further, that County Council approve an application to amend the County of Oxford Official Plan by Starbank Development Corporation for lands described as Part of Lot 18, Concession 2 in the former Township of East Oxford, now in the City of Woodstock to amend the policies of the 'Regional Commercial Node' as follows:

- i) to permit development on one site within the 'Regional Commercial Node' to exceed 1,858 square metres; and

as the proposed amendment maintains the general intent and purpose of the Official Plan as it pertains to commercial development in the City of Woodstock and that Council approve the attached Amendment No. 115 to the County of Oxford Official Plan and that the County raise the necessary implementing by-law.

And Further, that County Council defer that portion of the application to amend the Official Plan by Starbank Development Corporation to permit a financial office of approximately 465 square metres pending further consideration of the issue by the City of Woodstock.

6. DELEGATIONS AND PRESENTATIONS:

NIL

7. CONSIDERATION OF DELEGATIONS AND PRESENTATIONS:

Not Required

8. CONSIDERATION OF CORRESPONDENCE:

NIL

9. REPORTS FROM DEPARTMENTS:

**A CORPORATE SERVICES**

A-1 2006-58

Re: Norwich Library/Child Care and EMS Property Use Agreement

RESOLUTION NO. 10:

Moved by: Paul Holbrough

Seconded by: Dave Nadalin

That the recommendation contained in Report No. A-1 2006-58, titled "Norwich Library/Child Care and EMS Property Use Agreement", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-1 2006-58:

THAT County Council approves the Norwich Library/Child Care and EMS Property Use Agreement as attached to Report No. A-1 2006-58;

AND THAT By-law No. 4751-2006, being a by-law to authorize the execution of an agreement between the County of Oxford and the Township of Norwich for use of property for the Norwich Library/Child Care Centre and the Norwich EMS Station, be presented to Council for enactment.

A-2 2006-59

Re: Norwich Library Building Project Construction Management Agreement By-law Repeal

RESOLUTION NO. 11:

Moved by: Paul Holbrough  
Seconded by: Dave Nadalin

That the recommendation contained in Report No. A-2 2006-59, titled "Norwich Library Building Project Construction Management Agreement By-law Repeal", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-2 2006-59:

THAT By-law No. 4752-2006, being a by-law to repeal By-law No. 4604-2005, be presented to Council for enactment and thereby repeal the execution of an agreement between the County and Chamberlain Construction Services Limited.

A-3 2006-60  
Re: Archives Governance

RESOLUTION NO. 12:

Moved by: Paul Holbrough  
Seconded by: Dave Nadalin

That the recommendation contained in Report No. A-3 2006-60, titled "Archives Governance", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-3 2006-60:

THAT County Council approve the recommendations of the Oxford County Library Board that the Library Board relinquish its governance role over the County of Oxford Archives;

AND THAT the Archives report directly to Corporate Services.

A-4 2006-61  
Re: Trailer Assessment

RESOLUTION NO. 13:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendation contained in Report No. A-4 2006-61, titled "Trailer Assessment", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-4 2006-61:

THAT County Council hereby declines the request from Municipal Tax Equity Consultants Inc. (MTE) to participate in a joint effort with other municipalities represented by MTE to seek intervention in the appeal proceedings regarding the Superior Court decision of October 2, 2006, Carson's Camp v. Township of South Bruce Peninsula and MPAC.

A-5 2006-62  
Re: Fibre Optic Cabling Joint Agreement

RESOLUTION NO. 14:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendation contained in Report No. A-5 2006-62, titled "Fibre Optic Cabling Joint Agreement", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. A-5 2006-62:

THAT By-law No. 4753-2006, being a by-law to authorize the Warden and Clerk to sign an agreement with the City of Woodstock for joint use of fibre optic cabling in the City of Woodstock be presented to Council for enactment.

**B SOCIAL SERVICES AND HOUSING**

NIL

**C COMMUNITY AND STRATEGIC PLANNING**

C-1 2006-362  
Re: Application for Official Plan Amendment  
OP 11-129 – Starbank Development Corporation

Report dealt with under Public Meetings.

C-2 2006-367  
Re: Application for Official Plan Amendment  
- OP 11-136 – 2072075 Ontario Inc.

Report dealt with under Public Meetings.

C-3 2006-368  
Re: Application for Official Plan Amendment  
OP 11-129 – Starbank Development Corporation – Supplementary Report

Report dealt with under Public Meetings.

**D PUBLIC WORKS**

D-1 2006-98  
Re: Red Light Cameras

RESOLUTION NO. 15:

Moved by: Don McKay  
Seconded by: Sandra Talbot

That the recommendation contained in Report No. D-1 2006-98, titled "Red Light Cameras", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-1 2006-98:

That County Council receive Report No. D-1 2006-98, and that the County of Oxford not initiate the acquisition of red light cameras at this time.

D-2 2006-99  
Re: Detailed Design – Oxford Road 51 (Simcoe Street), Tillsonburg  
Consultant Appointment

RESOLUTION NO. 16:

Moved by: Stephen Molnar  
Seconded by: Dave Nadalin

That the recommendation contained in Report No. D-2 2006-99, titled “Detailed Design – Oxford Road 51 (Simcoe Street), Tillsonburg Consultant Appointment”, be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-2 2006-99:

That County Council authorize the Public Works Department to retain Cyril J. Demeyere Limited of Tillsonburg, to carry out the detailed design for the proposed upgrades to County Road 51 in Tillsonburg, and that the County purchasing policy, as approved on September 8, 2004, be waived to allow this appointment.

D-3 2006-100  
Re: Council – Unfinished Business

RESOLUTION NO. 17:

Moved by: Stephen Molnar  
Seconded by: Dave Nadalin

That the recommendation contained in Report No. D-3 2006-100, titled “Council – Unfinished Business”, be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. D-3 2006-100:

That County Council accept the recommendations for Council – Unfinished Business contained in Report D-3 2006-100 as follows:

Issues number 1, 3 and 7 are to be reported to County Council in the first quarter of 2007.  
Issues number 4 and 7 are to be dealt with in the 2007 Public Works Business Plan.  
Issues number 5 and 8 are to be dealt with through letters to the issue proponents and removed from the list.  
Issues number 2 and 9 have had reports completed and can be removed from the list.  
Issue number 10 will be reported on at the November 22, 2006 County Council meeting.

**E HUMAN RESOURCES**

E-1 2006-14  
Re: Health and Safety Policies – Confined Space Entry Program

RESOLUTION NO. 18:

Moved by: Stephen Molnar  
Seconded by: Dave Nadalin

That the recommendation contained in Report No. E-1 2006-14, titled “Health and Safety Policies – Confined Space Entry Program”, be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. E-1 2006-14:

That Oxford County Council approve and authorize the CAO/Clerk to sign the Health and Safety policy entitled "Confined Space Entry Program" attached to Report E-1 2006-14.

**F C.A.O./CLERK**

F-1 2006-40

Re: County Administration Building – Minutes of Building Committee and Status Report

RESOLUTION NO. 19:

Moved by: Dave Nadalin  
Seconded by: Paul Holbrough

That the recommendation contained in Report No. F-1 2006-40, titled "County Administration Building – Minutes of Building Committee and Status Report", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. F-1 2006-40:

That Report No. F-1 2006-40 pertaining to the Minutes of the Building Committee for the Administration Building and an update on progress, be received as information.

**G PUBLIC HEALTH AND EMERGENCY SERVICES**

G-1 2006-24

Re: Recruitment of Smoke-Free Ontario Coordinator for the Period of January 1 to December 31, 2007 for the Smoke-Free Ontario Strategy

RESOLUTION NO. 20:

Moved by: Dave Nadalin  
Seconded by: Paul Holbrough

That the recommendation contained in Report No. G-1 2006-24, titled "Recruitment of Smoke-Free Ontario Coordinator for the Period of January 1 to December 31, 2007 for the Smoke-Free Ontario Strategy", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-1 2006-24:

That County Council support the recruitment of a Smoke-Free Ontario (SFO) Coordinator for the provincial Smoke-Free Ontario Strategy, for the period of January 1 to December 31, 2007, recognizing that this position exists only as long as the Ministry of Health Promotion provides 100% of the funding for the position.

G-2 2006-25

Re: Food Premises Regulation Amendments Affecting Religious Organizations, Service Clubs, Fraternal Organizations and Farmers' Markets

RESOLUTION NO. 21:

Moved by: Dave Nadalin  
Seconded by: Paul Holbrough

That the recommendation contained in Report No. G-2 2006-25, titled "Food Premises Regulation Amendments Affecting Religious Organizations, Service Clubs, Fraternal Organizations and Farmers' Markets", be adopted.

DISPOSITION: Motion Carried

Recommendation Contained in Report No. G-2 2006-25:

That County Council convey to the Minister of Health and Long Term Care its serious concerns about the impact on food safety in Oxford County of the June 15, 2006 amendments to the Ontario Regulation 562 (Food Premises) and request the Minister to:

- (a) amend the Food Premises Regulation to exempt only those vendors at a farmers' market who are farmers selling their own farm products;
- (b) amend the Food Premises Regulation to limit the exemption for special events held by religious organizations, service clubs and fraternal organizations to members and personally invited guests and only serving non-hazardous foods;
- (c) require mandatory attendance at a safe foodhandler presentation to those organizations holding special events where potentially hazardous foods are prepared and served.

10. UNFINISHED BUSINESS:

Councillor Hampson enquires of M. Bragg, Director of Public Health and Emergency Services, as to the current status of the Medical Officer of Health position for the County. M. Bragg responds and indicates that the Acting Medical Officer of Health continues in his current capacity with the full knowledge of the Ministry of Health. M. Bragg has been encouraging Dr. Nichols to consider an upgrade of his educational qualifications in order to properly qualify as a Medical Officer of Health but as of yet that has not happened.

Councillor Holbrough enquires of R. Walton, Director of Public Works, as to when the tender report for the Ingersoll Street extension in Ingersoll will proceed. R. Walton responds and indicates that his Department is finalizing the tender package. R. Walton outlines a number of loose ends that have to be resolved before the full package can be completed. It is the intention of the Department to have the tender issued by the end of this calendar year.

11. NOTICE OF MOTIONS:

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS:

Councillor Nadalin notes that this will be the last functioning meeting for all intents and purposes of the 2004 – 2006 Council. He applauds staff for all of their efforts over the past three years. He goes on to comment that he has cherished the moments involved with this Council no matter the situation or the issue. He reminds his fellow Councillors that they are fortunate to be among the few to serve in this capacity in their communities. Councillor Nadalin refers to various Councillors in the room and extends thanks to them for their support over the years and wishes everyone well in the upcoming municipal elections on November 13<sup>th</sup>.

Councillor Molnar notes that a new planner will be joining the County very shortly and that this individual will be focusing his attention on the Town of Tillsonburg. With that knowledge, Councillor Molnar proceeds to recognize the contribution made by Paul Michiels to community planning in the Town of Tillsonburg over the last number of years. M. Misesk-Evans, Corporate Manager of Community and Strategic Planning, follows up Councillor Molnar's comments by noting that the new planner, Harry

Shnider, will be starting work with the County on November 20<sup>th</sup>. Harry Shnider has ten years of experience including Calgary, Alberta, the Northwest Territories and Ontario.

Warden Woolcott updates Council on his activities over the past two weeks. He refers to the ground breaking ceremony held on October 28<sup>th</sup> for the new County Administration Building and the fact that there were at least 80 people in attendance. Reference is also made to the grand opening of the Norwich Library and Children's Centre in the village of Norwich where even a greater number of people attended during the two-hour event. Warden Woolcott also refers to the ground breaking ceremony held on November 6<sup>th</sup> for the new Emergency Medical Services depot in Norwich village. Warden Woolcott acknowledges the presence of a number of Councillors at all of these events over the past two weeks.

In the spirit of Remembrance Day, Warden Woolcott refers to the need to remember the services of those sons and daughters serving overseas at the present time. He urges all members of Council and staff to reflect on family losses that may be associated with the great wars and the Korean War.

Warden Woolcott notes that he met with the Woodstock Chamber of Commerce yesterday along with R. Walton, Director of Public Works. The Chamber meeting was supplemented by members of the Economic Development Committee of the City of Woodstock. The Warden emphasizes that groups such as the Chamber of Commerce and the City Committee are effective forums for feedback from the community and should be used more often by Council in all eight municipalities. County Council has, in hindsight, not taken advantage of these forums to assist in providing direction for the future.

Finally, Warden Woolcott makes mention of various celebrations that will be coming up over the next few weeks such as the Down Home Christmas in Tillsonburg, the Christmas Lights event in Ingersoll and the Santa Claus parades that are occurring on November 18<sup>th</sup> in Ingersoll, Woodstock and Tillsonburg. There are also parades taking place in Otterville on November 25<sup>th</sup> and December 2<sup>nd</sup> in Norwich. The Warden extends all the best to all members of Council who are facing elections on November 13<sup>th</sup>.

13. CLOSED SESSION:

RESOLUTION NO. 22:

Moved by: Paul Holbrough  
Seconded by: Susan Hampson

That Council rise and go into a Closed session for the purpose of considering Reports No. A-1 (CS) 2006-63, No. D-1 (CS) 2006-97 and No. E-1 (CS) 2006-13 regarding matters that have not been made public concerning personal matters about identifiable individuals, and labour relations.

DISPOSITION: Motion Carried (11:16 a.m.)

RESOLUTION NO. 23:

Moved by: Paul Holbrough  
Seconded by: Susan Hampson

That Council rise and reconvene in Open session.

DISPOSITION: Motion Carried (11:22 a.m.)

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION:

**A CORPORATE SERVICES**

A-1 (CS) 2006-63

RESOLUTION NO. 24:

Moved by: Paul Holbrough  
Seconded by: Susan Hampson

That the recommendation contained in Report No. A-1 (CS) 2006-63 be adopted.

DISPOSITION: Motion Carried

**D PUBLIC WORKS**

D-1 (CS) 2006-97

RESOLUTION NO. 25:

Moved by: Sandra Talbot  
Seconded by: Don McKay

That the recommendation contained in Report No. D-1 (CS) 2006-97 be adopted.

DISPOSITION: Motion Carried

**E HUMAN RESOURCES**

E-1 (CS) 2006-13

RESOLUTION NO. 26:

Moved by: Sandra Talbot  
Seconded by: Don McKay

That the recommendation contained in Report No. E-1 (CS) 2006-13 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS:

BY-LAW NO. 4751-2006

Being a By-law to authorize the execution of an agreement between the County of Oxford ("County") and the Corporation of the Township of Norwich ("Township") for use of property for the Norwich Library/Child Care Centre and the Norwich EMS Station.

BY-LAW NO. 4752-2006

Being a By-law to repeal By-law No. 4604-2005, being a by-law to authorize the execution of an agreement between the County of Oxford and Chamberlain Construction Services Limited as construction managers for the new Norwich library facility.

BY-LAW NO. 4753-2006

Being a By-law to authorize the execution of an agreement between the County of Oxford (County) and the Corporation of the City of Woodstock (City) for the provision of fibre optic cabling in the City of Woodstock.

BY-LAW NO. 4754-2006

Being a By-law to extend for one year to November 30, 2007, the operational arrangements contained in the Service Contracts with the Boards of Alexandra Hospital in Ingersoll and Tillsonburg District Memorial Hospital in Tillsonburg, originally signed under By-law No. 4356-2003.

BY-LAW NO. 4755-2006

Being a By-law to acknowledge the City of London's permission for the County to use their Facility Accessibility Design Standards.

BY-LAW NO. 4756-2006

Being a By-law to adopt Amendment Number 115 to the County of Oxford Official Plan.

BY-LAW NO. 4757-2006

Being a By-law to adopt Amendment Number 116 to the County of Oxford Official Plan.

RESOLUTION NO. 27:

Moved by: Sandra Talbot

Seconded by: Don McKay

That the following By-laws be now read a first and second time: No. 4751-2006, No. 4752-2006, No. 4753-2006, No. 4754-2006, No. 4755-2006, No. 4756-2006 and No. 4757-2006.

DISPOSITION: Motion Carried

RESOLUTION NO. 28:

Moved by: Sandra Talbot

Seconded by: Don McKay

That the following By-laws be now given third and final reading: No. 4751-2006, No. 4752-2006, No. 4753-2006, No. 4754-2006, No. 4755-2006, No. 4756-2006 and No. 4757-2006.

DISPOSITION: Motion Carried

16. ADJOURNMENT:

Council adjourns its proceedings until the next meeting scheduled for Wednesday, November 22, 2006 at 7:00 p.m.

11:25 a.m.

Minutes adopted on November 22, 2006 Resolution No. 2

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WARDEN

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CLERK